



# CITY OF BIDDEFORD, MAINE

## PLANNING DEPARTMENT

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### 2016 MEETING SCHEDULE BIDDEFORD PLANNING BOARD

The Biddeford Planning Board will meet on the following dates to discuss agenda items. Meetings held on third Wednesdays are generally limited to items not covered at previous meeting due to time constraints, and workshop items as determined by Planning Board and/or City Planner.

<u>MEETING DATE</u>			<u>SUBMISSION DATE</u> <u>2 PM DEADLINE - FIRM</u>		
6	JANUARY	2016	16	DECEMBER	2015
20	JANUARY	2016			
3	FEBRUARY	2016	13	JANUARY	2016
17	FEBRUARY	2016			
2	MARCH	2016	10	FEBRUARY	2016
16	MARCH	2016			
6	APRIL	2016	16	MARCH	2016
20	APRIL	2016			
4	MAY	2016	13	APRIL	2016
18	MAY	2016			
1	JUNE	2016	11	MAY	2016
15	JUNE	2016			
6	JULY	2016	15	JUNE	2016
20	JULY	2016			
3	AUGUST	2016	13	JULY	2016
17	AUGUST	2016			
7	SEPTEMBER	2016	17	AUGUST	2016
21	SEPTEMBER	2016			
5	OCTOBER	2016	14	SEPTEMBER	2016
19	OCTOBER	2016			
2	NOVEMBER	2016	12	OCTOBER	2016
16	NOVEMBER	2016			
7	DECEMBER	2016	16	NOVEMBER	2016
21	DECEMBER	2016			
4	JANUARY	2017	14	DECEMBER	2016

1. All meetings begin at 6 PM, in the City Hall Council Chambers, unless otherwise stated on the Agenda.

2. Regular Meetings start at 6:00 PM. If a Public Hearing or Site Walk is scheduled prior to a Regular Meeting, the Regular Meeting shall start following the Public Hearing or Site Walk. No new agenda items will begin after 9:30 PM except for scheduled Workshops and items pertaining to local ordinances, Board operations, and long-range planning. Agenda items remaining after the 9:30 PM cut-off time shall be automatically tabled to the next regularly scheduled meeting or to another date and time determined by the Board.
3. Special Meeting may be called by the Chairperson, a majority of the Board, or by the Municipal Officers.
4. Agenda information shall be available for public inspection and questions in the Planning Department. The Planning Department is open from 8 AM to 5 PM, Monday to Friday, excluding Holidays. **It is advised to contact the Planning Department to make arrangement to view materials, prior to arriving in person.**
5. Meeting the Submission Deadline does not guarantee a place on the stated Planning Board Meeting Agenda.
6. Board Meeting conduct is outlined in the Planning Board's Rules of Procedure and Code of Ethics. It is advised that persons wishing to speak at a Planning Board meeting review this document for procedural protocol related to the Meeting. The Planning Board's Rules of Procedure and Code of Ethics are available at the Planning Office or can be downloaded at [www.biddefordmaine.org/planning](http://www.biddefordmaine.org/planning).