

City of Biddeford, Maine

FY2017

Budget: Sewer Ind Pretreat Program

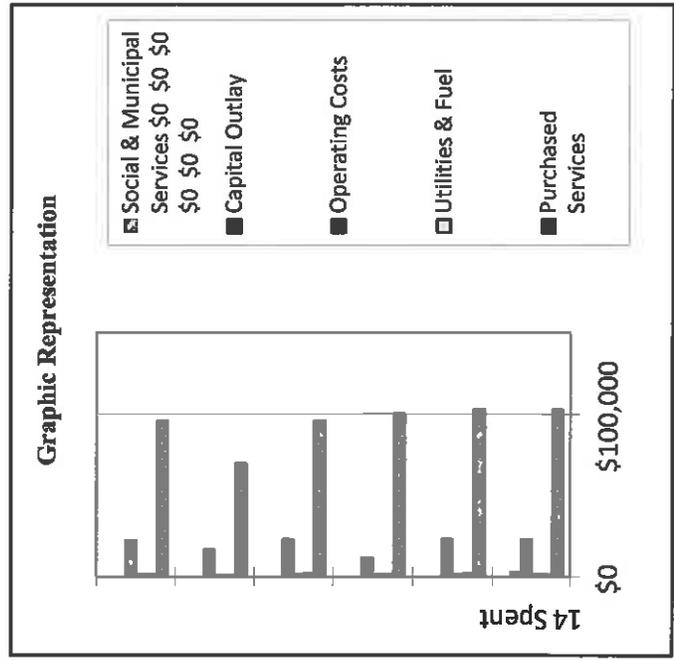
Account Number: 35103

	FY14	FY15	FY15	FY16	FY16	FY17	
	Spent	Budget	Spent	Budget	Yr to Date Spent thru 3/14/2016	Dept Head	Manager's Rec City Council Rec
Personal Services:	\$102,429	\$102,491	\$100,030	\$95,442	\$69,408	\$95,496	\$95,496
Purchased Services	\$1,206	\$1,702	\$1,427	\$1,822	\$485	\$1,167	\$1,167
Utilities & Fuel	\$1,303	\$1,500	\$1,303	\$1,500	\$760	\$1,303	\$1,303
Operating Costs	\$22,715	\$22,900	\$11,640	\$22,900	\$16,715	\$22,236	\$22,236
Capital Outlay	\$2,876	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$130,528	\$128,593	\$114,399	\$121,664	\$87,368	\$120,202	\$120,202



FRINGE BENEFIT IMPACT (Estimated):

FICA	\$6,218
Workers Comp	\$3,849
Health Insurance	\$4,033
Retirement	\$5,096
Unemployment	\$0
Other Insurance	\$790
# of Full Time Employees	0.00
Total Fringe Benefit Impact	\$19,986



	FY16 Budget	FY17 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$95,442	\$95,496	\$54	0.06%
Purchased Services	\$1,822	\$1,167	(\$655)	-35.95%
Utilities & Fuel	\$1,500	\$1,303	(\$197)	-13.13%
Operating Costs	\$22,900	\$22,236	(\$664)	-2.90%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$121,664	\$120,202	(\$1,462)	-1.20%

FY2017 Personnel Services

Account Number	Description	FY14		FY15		FY16		FY17	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60101	Dept Head Salary	\$17,300	\$17,641	\$17,603	\$18,063	\$12,634	\$18,174	\$18,174	\$18,174
60102	Mid Mgt Hrly Employee Wage	\$66,209	\$63,549	\$64,093	\$58,694	\$45,736	\$58,805	\$58,805	\$58,805
60129	Insurance Buyout	\$1,050	\$1,050	\$1,050	\$935	\$525	\$930	\$930	\$930
60201	FICA/Medicare Employer Share	\$6,499	\$6,512	\$6,322	\$6,144	\$4,506	\$6,218	\$6,218	\$6,218
60202	MPERS-Employer Share	\$1,116	\$1,376	\$1,379	\$1,608	\$1,124	\$1,727	\$1,727	\$1,727
60203	457 Employer Share	\$2,788	\$2,882	\$2,830	\$2,625	\$2,058	\$3,369	\$3,369	\$3,369
60210	HPHC Ins Employer Share	\$6,487	\$6,688	\$5,751	\$4,601	\$2,657	\$4,033	\$4,033	\$4,033
60212	S-T Disability ER Share	\$28	\$29	\$28	\$27	\$20	\$29	\$29	\$29
60213	L-T Disability ER Share	\$187	\$264	\$187	\$245	\$148	\$277	\$277	\$277
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$484	\$484	\$484
60251	Conference/Training	\$0	\$1,000	\$0	\$1,000	\$0	\$150	\$150	\$150
60252	Travel/Mileage	\$764	\$800	\$787	\$800	\$0	\$800	\$800	\$800
60253	Food/Lodging	\$0	\$200	\$0	\$200	\$0	\$0	\$0	\$0
60256	Dues/Membership	\$0	\$500	\$0	\$500	\$0	\$500	\$500	\$500
Totals		\$102,429	\$102,491	\$100,030	\$95,442	\$69,408	\$95,496	\$95,496	\$95,496

FY2017 Purchased Services

Account Number	Description	FY14	FY15	FY15	FY16	FY16	FY16	FY2017
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec
60301	Legal Services	\$0	\$500	\$0	\$500	\$0	\$500	\$500
60370	Workers Comp Insurance	\$1,206	\$1,202	\$1,427	\$1,322	\$485	\$667	\$667
Totals		\$1,206	\$1,702	\$1,427	\$1,822	\$485	\$1,167	\$1,167

FY2017 Utilities & Fuel

Account Number	Description	FY14		FY15		FY16		FY17	
		Spent	Budget	Spent	Budget	Budget	Yr to Date Spent	Dept Head	Mgr's Rec
60406	Fiber/Internet	\$1,303	\$1,500	\$1,303	\$1,500	\$1,500	\$760	\$1,303	\$1,303
Totals		\$1,303	\$1,500	\$1,303	\$1,500	\$1,500	\$760	\$1,303	\$1,303

FY2017 Other Operating Costs

Account Number	Description	FY14		FY15		FY16		FY17	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60500	Admin/Office Supplies	\$992	\$1,000	\$648	\$1,000	\$0	\$386	\$386	
60501	Operating Supplies	\$1,230	\$1,400	\$1,367	\$1,400	\$0	\$1,350	\$1,350	
60797	Misc Expense	\$20,493	\$20,500	\$9,625	\$20,500	\$16,715	\$20,500	\$20,500	
Totals		\$22,715	\$22,900	\$11,640	\$22,900	\$16,715	\$22,236	\$22,236	

FY2017 Capital Outlay

Account Number	Description	FY14 Spent	FY15 Budget	FY15 Spent	FY16 Budget	FY16 Yr to Date Spent	FY2017 Dept Head	FY2017 Mgr's Rec
60603	Vehicles Purchase	\$2,876	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$2,876	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine

FY2017

Budget: P.W. Wastewater Maintenance

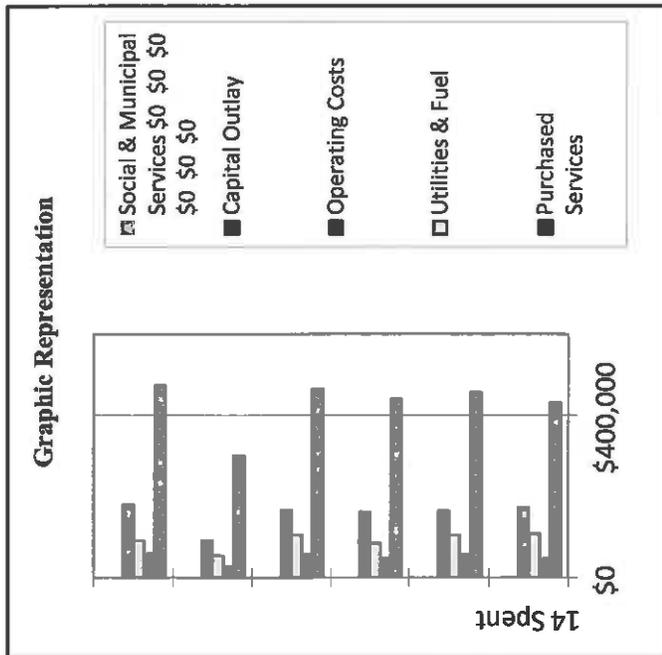
Account Number: 35104

	FY14	FY15	FY15	FY16	FY16	FY16	FY2017	
	Spent	Budget	Spent	Budget	Yr to Date Spent thru 3/14/2016	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$430,527	\$455,477	\$438,476	\$464,369	\$300,265	\$472,101	\$472,101	
Purchased Services	\$45,191	\$56,035	\$45,871	\$56,325	\$24,715	\$57,599	\$57,599	
Utilities & Fuel	\$107,647	\$104,634	\$84,381	\$105,104	\$53,584	\$90,802	\$90,802	
Operating Costs	\$172,321	\$163,925	\$161,611	\$166,150	\$90,659	\$179,825	\$177,175	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS:	\$755,685	\$780,071	\$730,339	\$791,948	\$469,224	\$800,327	\$797,677	\$0



FRINGE BENEFIT IMPACT (Estimated):

FICA	\$25,961
Workers Comp	\$3,448
Health Insurance	\$82,991
Retirement	\$25,034
Unemployment	\$0
Other Insurance	\$2,678
# of Full Time Employees	0.00
Total Fringe Benefit Impact	\$140,112



	FY16 Budget	FY17 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$464,369	\$472,101	\$7,732	1.67%
Purchased Services	\$56,325	\$57,599	\$1,274	2.26%
Utilities & Fuel	\$105,104	\$90,802	(\$14,302)	-13.61%
Operating Costs	\$166,150	\$177,175	\$11,025	6.64%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$791,948	\$797,677	\$5,729	0.72%

FY2017 Personnel Services

Account Number	Description	FY14		FY15		FY16		FY17	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60102	Mid Mgt Hrly Employee Wage	\$64,751	\$66,311	\$66,311	\$67,877	\$47,460	\$68,957	\$68,957	
60105	F-T Employee Wage	\$230,216	\$243,785	\$234,534	\$247,337	\$161,022	\$250,435	\$250,435	
60111	Overime Wage Exp	\$10,453	\$10,534	\$5,204	\$10,710	\$6,286	\$10,845	\$10,845	
60129	Insurance Buyout	\$1,000	\$2,000	\$2,000	\$2,000	\$1,000	\$2,000	\$2,000	
60201	FICA/Medicare Employer Share	\$22,010	\$25,203	\$21,897	\$25,621	\$15,242	\$25,961	\$25,961	
60202	MPERS-Employer Share	\$8,992	\$10,764	\$10,437	\$12,434	\$10,793	\$17,917	\$17,917	
60203	457 Employer Share	\$6,120	\$6,823	\$6,343	\$6,985	\$3,052	\$7,117	\$7,117	
60210	HPHC Ins Employer Share	\$7,821	\$9,309	\$8,332	\$9,095	\$5,294	\$8,871	\$8,871	
60211	NNEBT Ins Employer Share	\$75,919	\$77,061	\$80,822	\$78,606	\$48,174	\$74,120	\$74,120	
60212	S-T Disability ER Share	\$70	\$74	\$71	\$90	\$55	\$93	\$93	
60213	L-T Disability ER Share	\$178	\$213	\$181	\$214	\$143	\$245	\$245	
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$2,340	\$2,340	
60230	Clothing/Uniform Ex	\$2,308	\$2,100	\$1,902	\$2,100	\$920	\$2,100	\$2,100	
60251	Conference/Training	\$645	\$1,200	\$440	\$1,200	\$825	\$1,000	\$1,000	
60252	Travel/Mileage	\$5	\$50	\$3	\$50	\$0	\$50	\$50	
60253	Food/Lodging	\$38	\$50	\$0	\$50	\$0	\$50	\$50	

Totals		\$430,527	\$455,477	\$438,476	\$464,369	\$300,265	\$472,101	\$472,101
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FY2017 Purchased Services

Account Number	Description	FY14		FY15		FY16		FY17	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60312	Temp Contractual Help	\$26,582	\$28,460	\$28,617	\$28,750	\$14,358	\$30,024	\$30,024	\$30,024
60313	Construction Services	\$12,215	\$15,000	\$8,639	\$15,000	\$4,810	\$15,000	\$15,000	\$15,000
60330	Equipment Rental/Lease	\$807	\$500	\$33	\$500	\$0	\$500	\$500	\$500
60342	Grit Disposal	\$5,587	\$12,000	\$8,582	\$12,000	\$5,369	\$12,000	\$12,000	\$12,000
60345	Rodent Control	\$0	\$75	\$0	\$75	\$178	\$75	\$75	\$75
Totals		\$45,191	\$56,035	\$45,871	\$56,325	\$24,715	\$57,599	\$57,599	\$57,599

FY2017 Utilities & Fuel

Account Number	Description	FY14		FY15		FY16		FY17	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60400	Electricity	\$74,517	\$75,000	\$55,723	\$76,120	\$35,427	\$72,000	\$72,000	
60402	Phone/Cell/Pager	\$6,559	\$4,904	\$5,366	\$5,204	\$3,053	\$4,542	\$4,542	
60410	Diesel Fuel	\$14,729	\$14,265	\$13,690	\$13,315	\$8,617	\$8,106	\$8,106	
60411	Gasoline	\$11,841	\$10,465	\$9,601	\$10,465	\$6,487	\$6,154	\$6,154	
Totals		\$107,647	\$104,634	\$84,381	\$105,104	\$53,584	\$90,802	\$90,802	

FY2017 Other Operating Costs

Account Number	Description	FY14		FY15		FY16		FY2017	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60450	Building Repair/Maintenance	\$59,016	\$52,000	\$45,185	\$52,000	\$27,645	\$52,000	\$50,000	
60452	Operating Equip Repair	\$10,876	\$8,725	\$20,347	\$9,000	\$9,710	\$14,000	\$14,000	
60453	Vehicle Repair/Tires/Oil	\$15,838	\$18,600	\$17,705	\$19,000	\$18,157	\$19,350	\$19,000	
60457	Road Maint/Improve Non-Cap	\$23,677	\$20,000	\$19,968	\$20,000	\$10,811	\$20,000	\$20,000	
60461	Repair/Maint-Communications	\$0	\$500	\$0	\$650	\$90	\$650	\$650	
60500	Admin/Office Supplies	\$3,298	\$3,800	\$2,857	\$3,800	\$2,873	\$3,800	\$3,500	
60501	Operating Supplies	\$8,382	\$7,700	\$7,914	\$7,700	\$2,179	\$7,700	\$7,700	
60505	Construction Supplies	\$43,310	\$43,500	\$37,591	\$43,500	\$12,186	\$43,500	\$43,500	
60506	Equipment/Small Tools	\$7,923	\$9,100	\$10,045	\$10,500	\$7,010	\$18,825	\$18,825	
Totals		\$172,321	\$163,925	\$161,611	\$166,150	\$90,659	\$179,825	\$177,175	



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35104

Account Number: 60102

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$64,751.35	\$66,311.00	\$66,310.54	\$ 67,877.00	\$67,877.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$68,957.00	\$68,957.00		\$1,080.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wastewater Supervisor salary including a 2% increase

See payroll worksheet for details

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
 Fiscal Year 2017 BUDGET

DEPARTMENT: Public Works Wastewater Maintenance

CLASSIFICATION	RANGE	POSITION	YEAREND		CITY MANAGER	COUNCIL	NAME
			TOTAL	ANNUALIZED			
Wastewater Supervisor		1	67,877	68,957			Ron Kinney
Sewer System Operator		1	47,762	49,018			John Allen
Sewer System Tech		1	45,306	46,493			Jeremy Court
Sewer System Asst. Tech/Utility		1	41,542	39,129			Steve Demers
Pump Station Tech		1	45,354	45,960			Tanner Demers
Pump Station Tech		1	46,438	48,554			Mike Jones
Admin. Asst.		0.57	20,935	21,281			Linda Ridlon
TOTAL BUDGETED POSITIONS			6.57	315,214	319,392	0	0



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: F-T Employee Wage Exp

Department Number: 35104

Account Number: 60105

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$230,216.02	\$243,785.00	\$234,533.82	\$ 247,337.00	\$247,337.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250,435.00	\$250,435.00		\$3,098.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for following positions including a 2% increase :

- Sewer System Operator
- Sewer System Technician
- Sewer System Asst. Technician
- 2 Pump Station Technicians
- 57% of an Admin. Assistant

See payroll worksheet for details



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Overtime Wage Expense

Department Number: 35104

Account Number: 60111

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$10,452.92	\$10,534.00	\$5,203.99	\$ 10,710.00	\$10,710.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,845.00	\$10,845.00		\$135.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime needs based upon historical data



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Insurance Buyout Pay

Department Number: 35104

Account Number: 60129

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,000.00	\$2,000.00	\$2,000.00	\$ 2,000.00	\$2,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000.00	\$2,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for 1 employee



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35104

Account Number: 60201

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$22,010.21	\$25,203.00	\$21,897.05	\$ 25,621.00	\$25,621.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,961.00	\$25,961.00		\$340.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7.65% of applicable salary and wages



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: MPERS-Employer Share Exp

Department Number: 35104

Account Number: 60202

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$8,991.58	\$10,764.00	\$10,437.24	\$ 12,434.00	\$12,434.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,917.00	\$17,917.00		\$5,483.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

9.5% of applicable salary and wages



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: 457 Plan-Employer Share Exp

Department Number: 35104

Account Number: 60203

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$6,119.61	\$6,823.00	\$6,343.26	\$ 6,985.00	\$6,985.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,117.00	\$7,117.00		\$132.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

up to 6% of applicable salary and wages



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: HPHC Ins Employer Share Exp

Department Number: 35104

Account Number: 60210

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$7,821.47	\$9,309.00	\$8,331.87	\$ 9,095.00	\$9,095.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,871.00	\$8,871.00		(\$224.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Health Insurance premium with a projected 5% increase for the following position :

Admin. Asst.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: NNEBT Ins Employer Share Exp

Department Number: 35104

Account Number: 60211

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$75,919.46	\$77,061.00	\$80,821.53	\$ 78,606.00	\$78,606.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$74,120.00	\$74,120.00		(\$4,486.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Health Insurance premium with a projected 5% increase for the following positions :

- Wastewater Supervisor
- Sewer System Operator
- Sewer System Technician
- Sewer System Asst. Technician
- 2 Pump Station Techniciens



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: S-T Disability ER Share Exp

Department Number: 35104

Account Number: 60212

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$70.49	\$74.00	\$70.53	\$ 90.00	\$90.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$93.00	\$93.00		\$3.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Premium for Wastewater Supervisor and Admin. Asst.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: L-T Disability ER Share Exp

Department Number: 35104

Account Number: 60213

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$177.67	\$213.00	\$181.17	\$ 214.00	\$214.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$245.00	\$245.00		\$31.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Premium for Wastewater Supervisor



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Delta Dental ER Share Exp

Department Number: 35104

Account Number: 60216

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: RHSA Plan ER Share Exp

Department Number: 35104

Account Number: 60217

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ -	\$780.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,340.00	\$2,340.00		\$2,340.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contribution to Retirement Health Savings Account for applicable positions

3 positions @ \$780 each



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Clothing/Uniforms Expense

Department Number: 35104

Account Number: 60230

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$2,308.48	\$2,100.00	\$1,901.96	\$ 2,100.00	\$2,100.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,100.00	\$2,100.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing for the following positions :

- Wastewater Supervisor
- Sewer System Operator
- Sewer System Technicien
- Sewer System Asst. Technicien
- 2 Pump Station Techniciens



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Conferences/Training Expense

Department Number: 35104

Account Number: 60251

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$645.00	\$1,200.00	\$440.00	\$ 1,200.00	\$1,200.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000.00	\$1,000.00		(\$200.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need for required training to maintain State licenses



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Travel/Mileage Expense

Department Number: 35104

Account Number: 60252

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$5.00	\$50.00	\$3.00	\$ 50.00	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50.00	\$50.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected travel expenses for training requirements



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Food/Lodging Expense

Department Number: 35104

Account Number: 60253

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$37.55	\$50.00	\$0.00	\$ 50.00	\$50.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50.00	\$50.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected expenses for training requirements



**Fiscal Year 2017
Budget Request**

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Temporary Contract Help Exp

Department Number: 35104

Account Number: 60312

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$26,581.77	\$28,460.00	\$28,616.73	\$ 28,750.00	\$28,716.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,024.00	\$30,024.00		\$1,274.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Biddeford's share (40%) of the Tri-Community utility camera position



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Construction Services Expense

Department Number: 35104

Account Number: 60313

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$12,215.07	\$15,000.00	\$8,639.05	\$ 15,000.00	\$15,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000.00	\$15,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Crushing of spoils	\$4,000.00
Specialty contract work	\$5,000.00
CSO Tank Cleaning	\$6,000.00
Total :	\$15,000.00



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Equipment Rent/Lease Exp

Department Number: 35104

Account Number: 60330

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$807.00	\$500.00	\$33.00	\$ 500.00	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500.00	\$500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pump Rentals	\$500.00
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Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Grit Disposal Expense

Department Number: 35104

Account Number: 60342

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$5,586.94	\$12,000.00	\$8,582.43	\$ 12,000.00	\$10,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000.00	\$12,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data

120 tons @ \$100 per ton

\$12,000.00



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Rodent Control Expense

Department Number: 35104

Account Number: 60345

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$75.00	\$0.00	\$ 75.00	\$40.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$75.00	\$75.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Possible need for rodents in sewer system



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Electricity Expense

Department Number: 35104

Account Number: 60400

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$74,517.41	\$75,000.00	\$55,722.92	\$ 76,120.00	\$65,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$72,000.00	\$72,000.00		(\$4,120.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Electrical costs for 24 pump stations with no rate increases



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Phone/Celular/Paging Exp

Department Number: 35104

Account Number: 60402

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$6,559.25	\$4,904.00	\$5,366.32	\$ 5,204.00	\$4,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,542.00	\$4,542.00		(\$662.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

6 cell phones @ \$31.05/month	\$2,235.60
4 GPS units @ \$25/month	\$1,200.00
Phone land line at RBC plant	\$350.16
Phone land line at Water St. plant	\$336.00
Land line at Horigans Court Pump Station	\$420.00
Total :	\$4,541.76



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Diesel Fuel Expense

Department Number: 35104

Account Number: 60410

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$14,728.82	\$14,265.00	\$13,690.21	\$ 13,315.00	\$12,543.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,106.00	\$8,106.00		(\$5,209.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

4,200 gallons @ \$1.93 \$8,106.00

FY 16 usage for 6 months :	2,385 gallons
FY 15 usage ;	3,444 gallons
FY 14 usage :	4,535 gallons
FY 13 usage :	4,424 gallons



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Gasoline Expense

Department Number: 35104

Account Number: 60411

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$11,841.20	\$10,465.00	\$9,601.37	\$ 10,465.00	\$8,252.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,154.00	\$6,154.00		(\$4,311.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

3,400 gallons @ \$1.81 \$6,154.00

FY 16 usage for 6 months :	1,619 gallons
FY 15 usage :	3,140 gallons
FY 14 usage :	3,659 gallons
FY 13 usage :	3,281 gallons



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Building Repair/Maint Exp

Department Number: 35104

Account Number: 60450

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$59,015.91	\$52,000.00	\$45,184.95	\$ 52,000.00	\$52,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$52,000.00	\$50,000.00		(\$2,000.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Repairs and maintenance at 24 Pump Stations

Pumps, motors :	\$16,500.00
Gate valves, check valves :	\$7,000.00
Transducers, floats :	\$5,000.00
Sensors :	\$5,000.00
Control Panels, relays :	\$15,000.00
Hardware, paints :	\$3,500.00
Total :	\$52,000.00



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Operating Equip Repair Exp

Department Number: 35104

Account Number: 60452

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$10,875.96	\$8,725.00	\$20,346.54	\$ 9,000.00	\$13,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000.00	\$14,000.00		\$5,000.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Unit	Cost
55	\$4,350.00
661	\$675.00
665	\$1,450.00
camera	\$6,050.00
670	\$700.00
685	\$625.00
686	\$1,150.00
Total :	\$15,000.00



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35104

Account Number: 60453

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$15,837.96	\$18,600.00	\$17,704.58	\$ 19,000.00	\$18,640.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,350.00	\$19,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Unit	Cost
604	\$4,600.00
606	\$1,850.00
610	\$2,800.00
616	\$1,500.00
660	\$8,600.00
Total :	\$19,350.00



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Road Maint/Improve Non-Cap

Department Number: 35104

Account Number: 60457

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$23,676.75	\$20,000.00	\$19,968.39	\$ 20,000.00	\$20,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000.00	\$20,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data for spot repairs to roads associated with sewer issues



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Repair/Maint-CommunsEquip

Department Number: 35104

Account Number: 60461

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$500.00	\$0.00	\$ 650.00	\$650.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$650.00	\$650.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Replacement costs for 1 radio



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35104

Account Number: 60500

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$3,298.30	\$3,800.00	\$2,856.93	\$ 3,800.00	\$3,800.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,800.00	\$3,500.00		(\$300.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office supplies	\$1,000.00
Computer forms	\$300.00
Computer software	\$500.00
SCADA support	\$2,000.00
Total :	\$3,800.00



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Operating Supp/Eq Non-Cap

Department Number: 35104

Account Number: 60501

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$8,382.44	\$7,700.00	\$7,913.93	\$ 7,700.00	\$7,700.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,700.00	\$7,700.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Safety boots	\$1,200.00
Safety equipment	\$5,300.00
Medical supplies	\$700.00
Industrial chemicals	\$500.00
Total :	\$7,700.00



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Construction Supplies

Department Number: 35104

Account Number: 60505

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$43,309.81	\$43,500.00	\$37,590.66	\$ 43,500.00	\$43,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43,500.00	\$43,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pipe	\$5,000.00
Rims & covers	\$10,000.00
Catch basins	\$10,000.00
Manholes	\$15,000.00
Misc.	\$3,500.00
Total :	\$43,500.00



Fiscal Year 2017 Budget Request

March 15, 2016

Department: P.W. Wastewater Maintenance

Account Title: Equipment/Small Tools-Non-cap

Department Number: 35104

Account Number: 60506

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$7,923.39	\$9,100.00	\$10,044.73	\$ 10,500.00	\$10,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,825.00	\$18,825.00		\$8,325.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tri-community camera upgrades	\$7,000.00
Hand tools	\$2,500.00
Grit container	\$8,325.00
Misc.	\$1,000.00
Total :	\$18,825.00

City of Biddeford, Maine

FY2017

Budget: Sewer Operations

Account Number: 35102

	FY14	FY15	FY15	FY16	FY16	FY17	FY2017	
	Spent	Budget	Spent	Budget	Yr to Date Spent thru 3/14/2016	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$164,130	\$161,323	\$155,502	\$149,068	\$88,768	\$150,652	\$150,652	
Purchased Services	\$82,225	\$99,614	\$88,879	\$106,969	\$61,093	\$112,119	\$104,619	
Utilities & Fuel	\$2,709	\$4,667	\$18,767	\$4,547	\$23,073	\$4,180	\$3,680	
Operating Costs	\$1,254,963	\$1,119,455	\$1,334,881	\$963,844	\$463,022	\$948,322	\$948,197	
Capital Outlay	\$120,336	\$592,333	\$180,609	\$765,733	\$88,490	\$822,848	\$822,848	
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS:	\$1,624,363	\$1,977,392	\$1,778,639	\$1,990,161	\$724,447	\$2,038,121	\$2,029,996	\$0

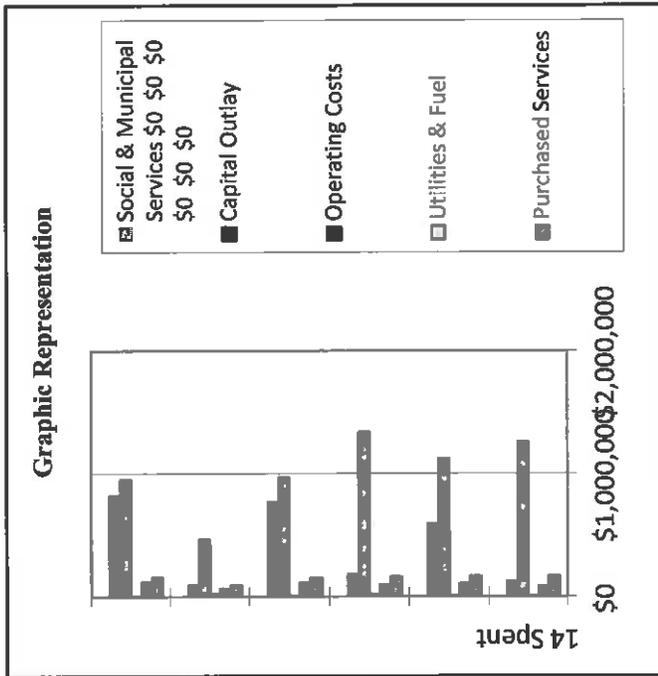
TOTALS:

\$0



FRINGE BENEFIT IMPACT (Estimated):

FICA	\$8,618
Workers Comp	\$5,206
Health Insurance	\$23,312
Retirement	\$7,205
Unemployment	\$0
Other Insurance	\$440
# of Full Time Employees	0.00
Total Fringe Benefit Impact	\$44,781



	FY16 Budget	FY17 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$149,068	\$150,652	\$1,584	1.06%
Purchased Services	\$106,969	\$104,619	(\$2,350)	-2.20%
Utilities & Fuel	\$4,547	\$3,680	(\$867)	-19.07%
Operating Costs	\$963,844	\$948,197	(\$15,647)	-1.62%
Capital Outlay	\$765,733	\$822,848	\$57,115	7.46%
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,990,161	\$2,029,996	\$39,835	2.00%

FY2017 Personnel Services

Account Number	Description	FY14		FY15		FY16		FY2017	
		Spent	Budget	Spent	Budget	Budget	Yr to Date Spent	Dept Head	Mgr's Rec
60101	Dept Head Salary	\$43,251	\$44,103	\$44,007	\$45,158	\$31,584	\$45,435	\$45,435	\$45,435
60102	Mid Mgt Hrly Employee Wage	\$69,048	\$62,550	\$60,913	\$58,325	\$32,782	\$58,684	\$58,684	\$58,684
60105	F-T Employee Wage	\$4,860	\$5,142	\$5,079	\$5,265	\$3,289	\$5,322	\$5,322	\$5,322
60111	Overtime Wage Exp	\$0	\$354	\$0	\$362	\$0	\$366	\$366	\$366
60129	Insurance Buyout	\$150	\$155	\$150	\$270	\$75	\$270	\$270	\$270
60201	FICA/Medicare Employer Share	\$8,623	\$8,588	\$7,931	\$8,447	\$4,848	\$8,618	\$8,618	\$8,618
60202	MPERS-Employer Share	\$2,961	\$3,440	\$3,450	\$4,019	\$2,811	\$4,637	\$4,637	\$4,637
60203	457 Employer Share	\$1,543	\$1,614	\$1,396	\$1,040	\$462	\$2,568	\$2,568	\$2,568
60210	HPHC Ins Employer Share	\$32,127	\$33,666	\$31,244	\$24,492	\$12,708	\$23,312	\$23,312	\$23,312
60212	S-T Disability ER Share	\$62	\$64	\$59	\$60	\$35	\$65	\$65	\$65
60213	L-T Disability ER Share	\$269	\$347	\$263	\$330	\$174	\$375	\$375	\$375
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniform Ex	\$336	\$300	\$216	\$300	\$0	\$0	\$0	\$0
60251	Conference/Training	\$300	\$400	\$320	\$400	\$0	\$400	\$400	\$400
60252	Travel/Mileage	\$600	\$500	\$400	\$500	\$0	\$500	\$500	\$500
60257	Professional Licenses Fees	\$0	\$100	\$75	\$100	\$0	\$100	\$100	\$100
Totals		\$164,130	\$161,323	\$155,502	\$149,068	\$88,768	\$150,652	\$150,652	\$150,652

FY2017 Purchased Services

Account Number	Description	FY14		FY15		FY16		FY17	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60302	Audit Services	\$6,240	\$6,370	\$6,370	\$6,561	\$6,370	\$6,561	\$6,561	
60304	Registry of Deeds	\$5,992	\$6,600	\$8,303	\$7,000	\$8,336	\$7,000	\$7,000	
60306	Other Prof/Consultant Services	\$8,126	\$2,500	\$2,500	\$2,500	\$0	\$10,000	\$2,500	
60310	Service Contracts	\$1,248	\$1,500	\$0	\$1,500	\$0	\$1,500	\$1,500	
60312	Temp Contractual Help	\$3,300	\$6,000	\$6,000	\$6,000	\$0	\$6,000	\$6,000	
60325	Postage/Shipping	\$7,014	\$8,000	\$6,896	\$8,000	\$3,643	\$8,000	\$8,000	
60330	Equipment Rental/Lease	\$0	\$250	\$0	\$250	\$0	\$250	\$250	
60331	Land/Building Lease	\$997	\$1,000	\$1,014	\$1,025	\$1,018	\$1,025	\$1,025	
60370	Workers Comp Insurance	\$18,675	\$34,787	\$27,701	\$38,266	\$24,380	\$34,483	\$34,483	
60372	Vehicle Insurance	\$7,225	\$7,731	\$7,304	\$8,504	\$7,888	\$8,845	\$8,845	
60373	Building/Boiler Insurance	\$8,840	\$9,459	\$8,840	\$10,405	\$9,458	\$10,822	\$10,822	
60375	Special Equip Insurance	\$0	\$1,284	\$0	\$1,412	\$0	\$1,469	\$1,469	
60382	Pollution Insurance	\$14,567	\$14,133	\$13,951	\$15,546	\$0	\$16,164	\$16,164	
Totals		\$82,225	\$99,614	\$88,879	\$106,969	\$61,093	\$112,119	\$104,619	

FY2017 Utilities & Fuel

Account Number	Description	FY14	FY15	FY15	FY16	FY16	FY2017	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec
60400	Electricity	(\$1,282)	\$0	\$0	\$0	\$0	\$0	\$0
60401	Water	\$164	\$0	\$0	\$0	\$0	\$0	\$0
60402	Phone/Cell/Pager	\$1,591	\$2,500	\$1,587	\$2,500	\$921	\$2,500	\$2,000
60404	Sewer User	\$1,322	\$1,000	\$15,487	\$1,000	\$21,300	\$1,000	\$1,000
60411	Gasoline	\$914	\$1,167	\$1,693	\$1,047	\$852	\$680	\$680
Totals		\$2,709	\$4,667	\$18,767	\$4,547	\$23,073	\$4,180	\$3,680

FY2017 Other Operating Costs

Account Number	Description	FY14		FY15		FY16		FY2017	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60453	Vehicle Repair/Tires/Oil	\$105	\$400	\$79	\$400	\$0	\$425	\$400	
60500	Admin/Office Supplies	\$261	\$600	\$143	\$600	\$120	\$600	\$500	
60501	Operating Supplies	\$16,500	\$66,600	\$52,167	\$75,000	\$8,550	\$75,000	\$75,000	
60700	Depreciation	\$894,307	\$0	\$943,459	\$0	\$0	\$0	\$0	
60750	Bond Principal	\$0	\$684,000	\$0	\$559,000	\$239,000	\$559,000	\$559,000	
60751	Bond Interest	\$261,496	\$224,663	\$222,957	\$207,710	\$105,367	\$192,163	\$192,163	
60797	Misc Expense	\$33,671	\$36,600	\$17,777	\$14,542	\$12,741	\$14,542	\$14,542	
60798	Contingency	\$48,623	\$46,592	\$38,300	\$46,592	\$37,244	\$46,592	\$46,592	
60799	Transfer in and out	\$0	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	
Totals		\$1,254,963	\$1,119,455	\$1,334,881	\$963,844	\$463,022	\$948,322	\$948,197	

FY2017 Capital Outlay

Account Number	Description	FY14		FY15		FY16		FY17		Mgr's Rec
		Spent	Budget	Spent	Budget	Budget	Yr to Date Spent	Dept Head		
60602	Equipment Purchase	\$0	\$100,000	\$492	\$100,000	\$100,000	\$0	\$100,000	\$100,000	
60603	Vehicles Purchase	\$68,915	\$22,333	\$12,368	\$22,333	\$22,848	\$6,148	\$22,848	\$22,848	
60605	Sewer Construction/Improvement	\$51,421	\$470,000	\$167,749	\$643,400	\$700,000	\$82,341	\$700,000	\$700,000	
Totals		\$120,336	\$592,333	\$180,609	\$765,733	\$822,848	\$88,490	\$822,848	\$822,848	



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Dept Manager Salary Exp

Department Number: 35102

Account Number: 60101

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$43,251.12	\$44,103.00	\$44,006.84	\$ 45,158.00	\$45,158.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$45,435.00	\$45,435.00		\$277.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Represents 50% of City Eng/Director of Wastewater Salary with 1% increase
See payroll worksheets for details

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
 Fiscal Year 2017 BUDGET

DEPARTMENT:

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED		CITY MANAGER RECOMMEND.	COUNCIL APPROP.	NAME
			TOTAL	REQUESTED			
City Engineer/Director of WW Admin		1	89,625.94	90,522.20			Thomas Milligan
Environmental Codes Officer/IPP Coord		1	82,145.60	82,967.06			Brian Phinney
Comptroller (1)		1	47,938.34	48,417.72			Richard Duttreble
Engineering Tech II		1	44,007.81	44,447.89			Robert Sanchioni
Administrative Ass't (2)		1	36,730.72	37,098.03			Linda Ridlon
TOTAL BUDGETED POSITIONS			5	300,448.41	303,452.90	0.00	0.00

(1) 32 hour position
 (2) 35 hour position



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35102

Account Number: 60102

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$69,048.01	\$62,550.00	\$60,912.96	\$ 58,325.00	\$58,325.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$58,684.00	\$58,684.00		\$359.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

- Includes 44% of Comptroller position with 1 % increase
- Includes 18 % of Environmental Codes Officer position with 1 % increase
- Includes 50 % of Engineering tech position with 1 % increase

See payroll worksheets for details



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: F-T Employee Wage Exp

Department Number: 35102

Account Number: 60105

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$4,860.01	\$5,142.00	\$5,078.55	\$ 5,265.00	\$5,265.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,322.00	\$5,322.00		\$57.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Includes 14.29% of Administrative Ass't position with 1 % increase

See payroll worksheets for details



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Overtime Wage Expense

Department Number: 35102

Account Number: 60111

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$354.00	\$0.00	\$ 362.00	\$362.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$366.00	\$366.00		\$4.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted overtime expense for Administrative Ass't to attend Wastewater Management Commission meetings



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Insurance Buyout Pay

Department Number: 35102

Account Number: 60129

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$150.00	\$155.00	\$150.00	\$ 270.00	\$270.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$270.00	\$270.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Represents 18% of insurance buy back for portion of Environmental Codes position in budget



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35102

Account Number: 60201

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$8,622.94	\$8,588.00	\$7,931.08	\$ 8,447.00	\$8,447.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,618.00	\$8,618.00		\$171.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Represents 7.65 % of the prorated share for applicable employees in budget(see line 60102 and 60105 for percentages listing)

See payroll worksheets for details



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: MPERS-Employer Share Exp

Department Number: 35102

Account Number: 60202

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$2,960.57	\$3,440.00	\$3,449.52	\$ 4,019.00	\$4,019.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,637.00	\$4,637.00		\$618.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Represents 9.5 % of the prorated share for applicable employees in budget(see line 60102 and 60105 for percentages listing)

See payroll worksheets for details



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: 457 Plan-Employer Share Exp

Department Number: 35102

Account Number: 60203

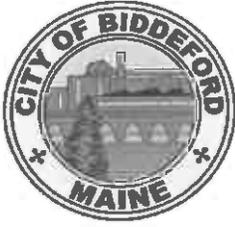
FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,543.35	\$1,614.00	\$1,395.68	\$ 1,040.00	\$1,040.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,568.00	\$2,568.00		\$1,528.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Represents the prorated share for applicable employees in budget(see line 60102 and 60105 for percentages listing)

See payroll worksheets for details



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: HPHC Ins Employer Share Exp

Department Number: 35102

Account Number: 60210

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$32,126.95	\$33,666.00	\$31,244.28	\$ 24,492.00	\$24,492.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$23,312.00	\$23,312.00		(\$1,180.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Represents the prorated share for applicable employees in budget(see line 60102 and 60105 for percentages listing) includes 5 % increase
See payroll worksheets for details



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: S-T Disability ER Share Exp

Department Number: 35102

Account Number: 60212

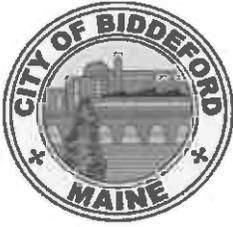
FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$61.87	\$64.00	\$59.18	\$ 60.00	\$60.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65.00	\$65.00		\$5.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Represents the prorated share for applicable employees in budget(see line 60102 and 60105 for percentages listing)

See payroll worksheets for details



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: L-T Disability ER Share Exp

Department Number: 35102

Account Number: 60213

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$268.95	\$347.00	\$262.98	\$ 330.00	\$330.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$375.00	\$375.00		\$45.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Represents the prorated share for applicable employees in budget(see line 60102 and 60105 for percentages listing)

See payroll worksheets for details



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Delta Dental ER Share Exp

Department Number: 35102

Account Number: 60216

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: RHSA Plan ER Share Exp

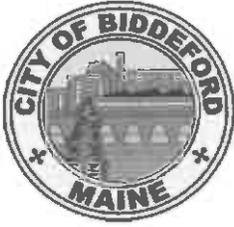
Department Number: 35102

Account Number: 60217

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Clothing/Uniforms Expense

Department Number: 35102

Account Number: 60230

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$335.90	\$300.00	\$215.62	\$ 300.00	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		(\$300.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Conferences/Training Expense

Department Number: 35102

Account Number: 60251

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$300.00	\$400.00	\$320.34	\$ 400.00	\$400.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400.00	\$400.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budgeted Training costs for Director of WW Admin for maintaining State WW licence,
for certifications training and for keeping current with rules \$400



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Travel/Mileage Expense

Department Number: 35102

Account Number: 60252

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$600.00	\$500.00	\$400.43	\$ 500.00	\$500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500.00	\$500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted travel expense for Director of WW Admin travel

DEP meetings	\$150
Training and conferences	\$250
misc	\$100
Total	\$500



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Professional License Fees Exp

Department Number: 35102

Account Number: 60257

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$100.00	\$75.00	\$ 100.00	\$100.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100.00	\$100.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Professional license Director of WW Admin	
WWTP Operators license	\$100



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Audit Services Expense

Department Number: 35102

Account Number: 60302

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$6,240.00	\$6,370.00	\$6,370.00	\$ 6,561.00	\$6,370.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,561.00	\$6,561.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted expense for protated portion of City audit expenses



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Registry of Deeds Fee Expense

Department Number: 35102

Account Number: 60304

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$5,992.00	\$6,600.00	\$8,303.00	\$ 7,000.00	\$7,200.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000.00	\$7,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted expense for Fees for recording and discharging of liens for non payment of sewer bills



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Other Prof/Consult Srvs Exp

Department Number: 35102

Account Number: 60306

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$8,126.42	\$2,500.00	\$2,500.00	\$ 2,500.00	\$2,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000.00	\$2,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budgeted Consultant time to perform survey and engineering design work
due to reduced staff

10 days at \$1000/day

\$10,000



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Service Contracts Expense

Department Number: 35102

Account Number: 60310

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,248.00	\$1,500.00	\$0.00	\$ 1,500.00	\$1,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500.00	\$1,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Service Contracts/ inspections/service for boiler and elevator and for budgeted repairs	
boiler inspection	\$80
elevator inspection	\$70
Elevator repairs	\$900
Plotter repair	\$450



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Temporary Contract Help Exp

Department Number: 35102

Account Number: 60312

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$3,300.00	\$6,000.00	\$6,000.00	\$ 6,000.00	\$6,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000.00	\$6,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budgeted Consultant time to perform misc construction inspections and engineering design work
due to reduced staff

6 days at \$1000/day

\$6,000



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Postage/Shipping Expense

Department Number: 35102

Account Number: 60325

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$7,014.44	\$8,000.00	\$6,896.10	\$ 8,000.00	\$8,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,000.00	\$8,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budget expense for mailing expense for sewer bills



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Equipment Rent/Lease Exp

Department Number: 35102

Account Number: 60330

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$250.00	\$0.00	\$ 250.00	\$250.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250.00	\$250.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted expense for leasing of specialized equipment



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Land/Building Lease Expense

Department Number: 35102

Account Number: 60331

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$997.17	\$1,000.00	\$1,013.51	\$ 1,025.00	\$1,025.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,025.00	\$1,025.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted expense for licence fees to the railroad for pipe crossings



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Workers Comp Insurance Exp

Department Number: 35102

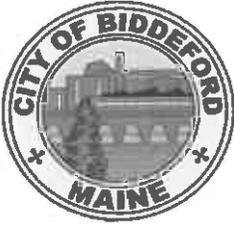
Account Number: 60370

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$18,674.92	\$34,787.00	\$27,701.00	\$ 38,266.00	\$38,266.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$34,483.00	\$34,483.00		(\$3,783.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted expense for WW dept share of City workmans comp costs based on job classifications



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Vehicle Insurance Expense

Department Number: 35102

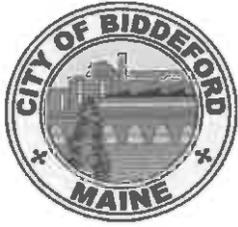
Account Number: 60372

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$7,225.00	\$7,731.00	\$7,304.00	\$ 8,504.00	\$7,888.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,845.00	\$8,845.00		\$341.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted amount for vehicle insurance with 4 % increase



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Building/Boiler Insurance Exp

Department Number: 35102

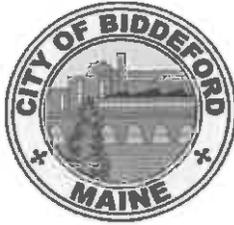
Account Number: 60373

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$8,840.00	\$9,459.00	\$8,840.00	\$ 10,405.00	\$9,458.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,822.00	\$10,822.00		\$417.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted amount for insurance for wastewater treatment plant facilities with 4 % increase



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Special Equip Insurance Exp

Department Number: 35102

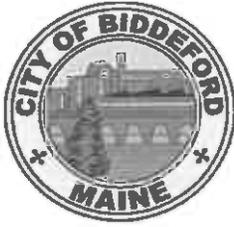
Account Number: 60375

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$1,284.00	\$0.00	\$ 1,412.00	\$1,412.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,469.00	\$1,469.00		\$57.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted amount for boiler insurance with 4 % increase



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Pollution Insurance Expense

Department Number: 35102

Account Number: 60382

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$14,567.00	\$14,133.00	\$13,951.00	\$ 15,546.00	\$15,546.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,164.00	\$16,164.00		\$618.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted amount for liability insurance for major pollution events with 4 % increase



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Electricity Expense

Department Number: 35102

Account Number: 60400

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
(\$1,281.95)	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Water Expense

Department Number: 35102

Account Number: 60401

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$164.03	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Phone/Celular/Paging Exp

Department Number: 35102

Account Number: 60402

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,591.25	\$2,500.00	\$1,587.29	\$ 2,500.00	\$1,700.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500.00	\$2,000.00		(\$500.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted costs of cell phone for ww staff ,elevator phone, % of fiber at WWTP

smart phone	\$600.00
elevator phone	\$336
phone (GWI) at \$132/mo.	\$1,584.00
total	\$2,500



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Sewer User Fee Expense

Department Number: 35102

Account Number: 60404

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,322.26	\$1,000.00	\$15,487.28	\$ 1,000.00	\$20,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000.00	\$1,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted expense for sewer user fee charge for wastewater disposal at WWTP



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Gasoline Expense

Department Number: 35102

Account Number: 60411

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$913.81	\$1,167.00	\$1,692.80	\$ 1,047.00	\$1,047.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$680.00	\$680.00		(\$367.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budgeted gasoline expense for unit 33 per DPW



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35102

Account Number: 60453

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$105.49	\$400.00	\$78.85	\$ 400.00	\$400.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$425.00	\$400.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

projected expense for vehicle repairs for unit 33 per DPW unit



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35102

Account Number: 60500

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$261.02	\$600.00	\$143.06	\$ 600.00	\$600.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600.00	\$500.00		(\$100.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Various Office Supplies

11x17 paper	1 box		\$100
binder clips #100	6 dz		\$50
1.25	12 dz		\$37
#20	12 dz		\$18
3 ring binders 1.5"	12		\$65
2"	12		\$109
lg envelopes 10 x 13	box		\$39
pens	4 dz		\$12
lg pads 8 1/2 x 11	10 pk		\$70
misc supplies			\$100
	total		\$600



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35102

Account Number: 60501

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$16,500.00	\$66,600.00	\$52,166.58	\$ 75,000.00	\$75,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$75,000.00	\$75,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budgeted expense for contracted flow monitoring services and ops costs as required by CSO program

3 existing locations at \$3000/mo.	\$36,000
2 new locations at \$3000/mo.	\$24,000
flow meters and equipment repair/replacement and supplies	\$15,000
Total	\$75,000



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Equipment Purchase Cap

Department Number: 35102

Account Number: 60602

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$100,000.00	\$491.60	\$ 100,000.00	\$100,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,000.00	\$100,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted Capital Reserve amount as required by MeDEP grant acceptance



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Vehicles Purchase Capital

Department Number: 35102

Account Number: 60603

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$68,914.65	\$22,333.00	\$12,368.36	\$ 22,333.00	\$22,333.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$22,848.00	\$22,848.00		\$515.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

budgeted lease payments for unit 33, pickup, 60% of rolloff truck and FY16 new pick up



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Sewer Construc/Improve Cap

Department Number: 35102

Account Number: 60605

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$51,421.04	\$470,000.00	\$167,749.02	\$ 643,400.00	\$643,400.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700,000.00	\$700,000.00		\$56,600.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Project

**Budget
Estimated Cost**

Septage/vactor Dumping Station	\$100,000	
Main Street Pump Station Replacement	\$217,000	
Plant Performance Evaluation	\$40,000	
subtotal		\$357,000
Sewer Manhole Adjustments MDOT	\$23,000	
Fiscal sustainability Study	\$50,000	
Climate Adaptation Study	\$20,000	
Sewer Pipe Lining	\$150,000	
System flow modeling	\$100,000	
subtotal		\$343,000
Total		\$700,000



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Depreciation Expense

Department Number: 35102

Account Number: 60700

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$894,307.06	\$0.00	\$943,459.26	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

depreciation on capital items



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Bond Principal Expense

Department Number: 35102

Account Number: 60750

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$684,000.00	\$0.00	\$ 559,000.00	\$559,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$559,000.00	\$559,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Principal payment on loans/bonds



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Bond Interest Expense

Department Number: 35102

Account Number: 60751

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$261,496.00	\$224,663.00	\$222,956.65	\$ 207,710.00	\$207,710.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$192,163.00	\$192,163.00		(\$15,547.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

interest expense for loans/bonds



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Miscellaneous Expense

Department Number: 35102

Account Number: 60797

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$33,671.09	\$36,600.00	\$17,776.88	\$ 14,542.00	\$14,452.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,542.00	\$14,542.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Meter Reading B\$S	\$16,000
Meter Reading KKW	\$800
Purchase of Sub-meters	\$1,000
CSO Discharge Fee	\$12,000 (2)
WWTF License Fee	\$800
Sewer Billing Fees	\$6,000 (1)
Total	\$36,600

1. Billing cost varies, billed per bill, does not include postage
2. Fee varies based on CSO amount discharged



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Contingency

Department Number: 35102

Account Number: 60798

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$48,622.50	\$46,592.00	\$38,300.00	\$ 46,592.00	\$35,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$46,592.00	\$46,592.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Merit Allocation	14,000
Licenses/Requirements	7,592
Misc	<u>25,000</u>
Total	46,592



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Sewer Operations

Account Title: Transfer Out to Other Funds

Department Number: 35102

Account Number: 60799

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$60,000.00	\$17,602.75	\$ 60,000.00	\$60,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$60,000.00	\$60,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budgeted expense for City management and service fee for work done for wastewater department



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Dept Manager Salary Exp

Department Number: 35103

Account Number: 60101

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$17,300.42	\$17,641.00	\$17,602.75	\$ 18,063.00	\$18,063.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,174.00	\$18,174.00		\$111.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wage based on 2% increase in 2016 and 1% increase for FY17.

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
 Fiscal Year 2017 BUDGET

DEPARTMENT:

CLASSIFICATION	RANGE	POSITION	YEAREND ANNUALIZED		CITY MANAGER RECOMMEND.	COUNCIL APPROP.	NAME
			TOTAL	REQUESTED			
Director of Wastewater		1	\$ 17,925	18,104			Tom Milligan
Industrial Pretreatment Coordinator		1	\$ 51,177	\$ 51,439			Brian S. Phinney
Comptroller		1	\$ 7,071	\$ 7,142			Richard Dutremble
TOTAL BUDGETED POSITIONS							
			3	76172.802	76685.5241	0	0



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35103

Account Number: 60102

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$66,208.84	\$63,549.00	\$64,092.80	\$ 58,694.00	\$58,964.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$58,805.00	\$58,805.00		\$111.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wage based on 1% increase for FY17.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Insurance Buyout Pay

Department Number: 35103

Account Number: 60129

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,050.00	\$1,050.00	\$1,050.00	\$ 935.00	\$935.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$930.00	\$930.00		(\$5.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Change reflects drop in percentage assigned to department from 62.3% to 62%.

Insurance Buyout (policy)	\$	1,500.00
Industrial Pretreatment Percentage		62%
	\$	930.00



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35103

Account Number: 60201

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$6,499.19	\$6,512.00	\$6,321.87	\$ 6,144.00	\$6,144.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,218.00	\$6,218.00		\$74.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wage based on 2% increase in 2016 and 1% increase for FY17.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: MPERS-Employer Share Exp

Department Number: 35103

Account Number: 60202

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,115.64	\$1,376.00	\$1,379.00	\$ 1,608.00	\$1,608.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,727.00	\$1,727.00		\$119.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budget amount based on 1% increase for FY17.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: 457 Plan-Employer Share Exp

Department Number: 35103

Account Number: 60203

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$2,787.75	\$2,882.00	\$2,829.97	\$ 2,625.00	\$2,625.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,369.00	\$3,369.00		\$744.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budget amount based on 1% increase for FY17.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: HPHC Ins Employer Share Exp

Department Number: 35103

Account Number: 60210

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$6,487.12	\$6,688.00	\$5,751.48	\$ 4,601.00	\$4,601.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,033.00	\$4,033.00		(\$568.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budget amount based on 1% increase for FY17 and Finance Department estimate.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: S-T Disability ER Share Exp

Department Number: 35103

Account Number: 60212

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$28.07	\$29.00	\$27.80	\$ 27.00	\$27.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$29.00	\$29.00		\$2.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budget amount based on Finance Department estimate.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: L-T Disability ER Share Exp

Department Number: 35103

Account Number: 60213

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$187.37	\$264.00	\$187.31	\$ 245.00	\$245.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$277.00	\$277.00		\$32.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budget amount based on 1% increase for FY17 and Finance Department estimate.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Delta Dental ER Share Exp

Department Number: 35103

Account Number: 60216

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: RHSA Plan ER Share Exp

Department Number: 35103

Account Number: 60217

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$484.00	\$484.00		\$484.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

0.62 employee @ \$780



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Conferences/Training Expense

Department Number: 35103

Account Number: 60251

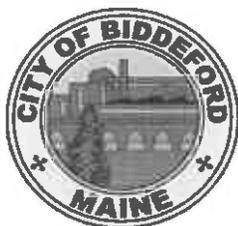
FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$1,000.00	\$0.00	\$ 1,000.00	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150.00	\$150.00		(\$850.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Certification exam for wastewater operator

Wastewater Operator Exam Fee (2) \$ 150.00



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Travel/Mileage Expense

Department Number: 35103

Account Number: 60252

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$764.43	\$800.00	\$786.91	\$ 800.00	\$800.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800.00	\$800.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual mileage reimbursement for inspections, meetings, and other travel.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Dues/Memberships Expense

Department Number: 35103

Account Number: 60256

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$200.00	\$0.00	\$ 200.00	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		(\$200.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

None expended. As a revenue fund, any unspent funds are not charged to regulated facilities. Removed from budget rather than carry forward as contingency.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Legal Services Expense

Department Number: 35103

Account Number: 60301

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$500.00	\$0.00	\$ 500.00	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500.00	\$500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Legal fee carried as a contingency. As a revenue fund, if the legal line is not expended the budget amount will not be used in calculating user fees.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Workers Comp Insurance Exp

Department Number: 35103

Account Number: 60370

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,206.00	\$1,202.00	\$1,427.00	\$ 1,322.00	\$1,322.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$667.00	\$667.00		(\$655.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Fiber/Internet Expense

Department Number: 35103

Account Number: 60406

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,302.84	\$1,500.00	\$1,302.84	\$ 1,500.00	\$1,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,303.00	\$1,303.00		(\$197.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Prorated share of facility internet service provider costs.

Facility internet/fiber fee (Annual)	\$	5,211.48
IPP Percentage		25%
	\$	1,302.87



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35103

Account Number: 60500

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$992.01	\$1,000.00	\$647.74	\$ 1,000.00	\$500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$386.00	\$386.00		(\$614.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office supplies to manage administrative aspects of IPP.

Reduced request based on projected need. Active effort to reduce office supplies by converting to digital

4" D-Ring Binder (9)	\$	155.61
3" D-Ring Binder (6)	\$	68.94
1.5" D-Ring Binder (6)	\$	11.29
10-Tab Dividers (15)	\$	142.35
Colored Paper (Ream)	\$	7.29
	\$	385.48



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35103

Account Number: 60501

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,230.19	\$1,400.00	\$1,366.93	\$ 1,400.00	\$1,300.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,350.00	\$1,350.00		(\$50.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Equipment, materials, and supplies for industrial pretreatment program.

Disposable ear plugs (Box)	\$	29.95
Safety Glasses-Diopter (2)	\$	10.58
Disposable gloves (Box)	\$	25.00
Cut Resistant Waterproof Work Glove	\$	43.95
Hach pH Meter Probe (PHC10105)	\$	581.00
Steel-toe Rubber Boots (1 pr)	\$	16.49
Hartdhat Mounted H. Protection (1 pr)	\$	11.99
Manhole Cover Lifter (18")	\$	31.95
pH Electrode Solution	\$	33.85
1000ml Sampling Bottle (1 case)	\$	327.90
Utility Funnel - 8 oz (2)	\$	8.38
Hach pH Meter Carry Case (65681)	\$	225.00
	\$	1,346.04



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Vehicles Purchase Capital

Department Number: 35103

Account Number: 60603

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$2,875.66	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Not Applicable



Fiscal Year 2017 Budget Request

March 15, 2016

Department: Sewer Ind Pretreat Program

Account Title: Miscellaneous Expense

Department Number: 35103

Account Number: 60797

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$20,492.64	\$20,500.00	\$9,625.00	\$ 20,500.00	\$19,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,500.00	\$20,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budget for required external certified laboratory testing of influent, effluent, background, sludge and receiving water in accordance with the facility discharge license and industrial pretreatment program.

Budget includes actual and contingency testing. Contingency testing includes investigation of abnormal plant influent, repeat tests required when a laboratory test fails QA/QC criteria, and performance testing to evaluate plant systems.

Actual expenditures will be used to determining industrial pretreatment fees.

City of Biddeford, Maine

FY2017

Budget: New Sewer Operations Exp

Account Number: 35105

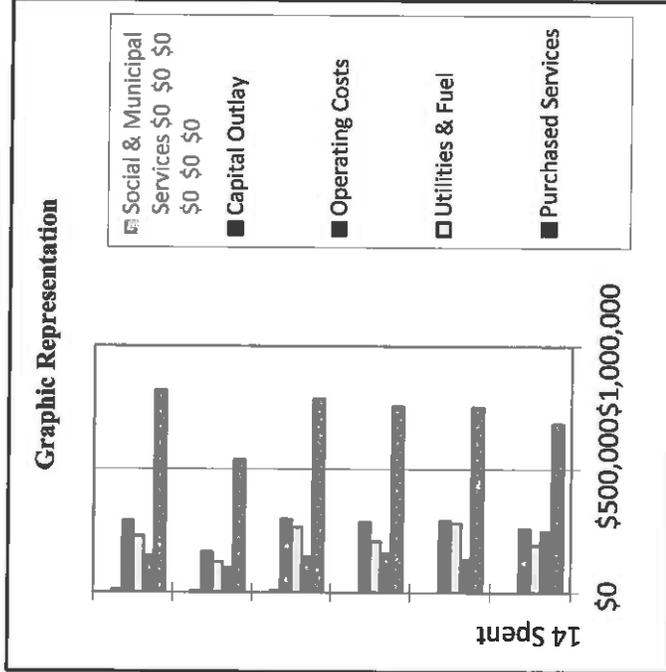
	FY14	FY15	FY15	FY16	FY16	FY17
	Spent	Budget	Spent	Budget	Yr to Date Spent thru 3/14/2016	Manager's Rec
Personal Services:						
Purchased Services	\$683,091	\$751,448	\$754,241	\$784,220	\$536,957	\$817,437
Utilities & Fuel	\$245,429	\$131,247	\$156,109	\$141,925	\$98,343	\$144,675
Operating Costs	\$193,249	\$281,591	\$207,633	\$265,449	\$123,024	\$214,445
Capital Outlay	\$258,676	\$290,960	\$285,279	\$296,610	\$162,962	\$288,550
Social & Municipal Services	\$0	\$0	\$0	\$6,000	\$5,000	\$9,000
	\$0	\$0	\$0	\$0	\$0	\$0

TOTALS: \$1,380,445 \$1,455,246 \$1,403,262 \$1,494,204 \$926,286 \$1,488,249 \$1,474,107 \$0



FRINGE BENEFIT IMPACT (Estimated):

FICA	\$43,695
Workers Comp	\$9,427
Health Insurance	\$140,270
Retirement	\$51,685
Unemployment	\$0
Other Insurance	\$6,235
# of Full Time Employees	0.00
Total Fringe Benefit Impact	\$251,312



	FY16 Budget	FY17 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$784,220	\$817,437	\$33,217	4.24%
Purchased Services	\$141,925	\$144,675	\$2,750	1.94%
Utilities & Fuel	\$265,449	\$214,445	(\$51,004)	-19.21%
Operating Costs	\$296,610	\$288,550	(\$8,060)	-2.72%
Capital Outlay	\$6,000	\$9,000	\$3,000	50.00%
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,494,204	\$1,474,107	(\$20,097)	-1.34%

FY2017 Personnel Services

Account Number	Description	FY14		FY15		FY16		FY16		FY2017	
		Spent	Budget	Spent	Budget	Budget	Yr to Date Spent	Dept Head	Mgr's Rec		
60101	Dept Head Salary	\$40,744	\$41,352	\$41,356	\$42,341	\$28,962	\$42,600	\$42,600	\$42,600		
60102	Mid Mgt Hrly Employee Wage	\$137,115	\$141,849	\$139,967	\$145,215	\$100,132	\$145,943	\$145,943	\$145,943		
60105	F-T Employee Wage	\$277,499	\$313,670	\$308,914	\$324,067	\$219,652	\$328,609	\$328,609	\$328,609		
60107	Temp/Seasonal Wage	\$0	\$4,500	\$3,648	\$4,500	\$2,820	\$4,000	\$4,000	\$4,000		
60111	Overime Wage Exp	\$38,908	\$39,002	\$43,708	\$39,651	\$31,358	\$46,792	\$46,792	\$45,750		
60201	FICA/Medicare Employer Share	\$35,695	\$41,539	\$37,769	\$42,721	\$27,245	\$43,695	\$43,695	\$43,695		
60202	MPERS-Employer Share	\$29,125	\$37,711	\$37,115	\$44,304	\$30,666	\$48,447	\$48,447	\$48,447		
60203	457 Employer Share	\$2,519	\$2,620	\$2,569	\$2,674	\$1,816	\$3,238	\$3,238	\$3,238		
60210	HPHC Ins Employer Share	\$11,955	\$12,835	\$12,901	\$12,503	\$8,139	\$12,381	\$12,381	\$12,381		
60211	NNEBT Ins Employer Share	\$104,794	\$107,455	\$117,425	\$116,556	\$81,925	\$127,889	\$127,889	\$127,889		
60212	S-T Disability ER Share	\$85	\$90	\$86	\$98	\$63	\$104	\$104	\$104		
60213	L-T Disability ER Share	\$420	\$588	\$429	\$590	\$338	\$671	\$671	\$671		
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$5,460	\$5,460	\$5,460		
60230	Clothing/Uniform Ex	\$2,293	\$2,450	\$3,084	\$2,450	\$1,231	\$2,450	\$2,450	\$2,450		
60251	Conference/Training	\$1,286	\$3,000	\$2,625	\$3,000	\$1,205	\$3,000	\$3,000	\$3,000		
60252	Travel/Mileage	\$46	\$1,262	\$1,361	\$2,300	\$1,065	\$2,000	\$2,000	\$2,000		
60253	Food/Lodging	\$0	\$150	\$98	\$150	\$0	\$150	\$150	\$150		
60256	Dues/Membership	\$256	\$750	\$936	\$725	\$341	\$725	\$725	\$725		
60257	Professional Licenses Fees	\$350	\$625	\$250	\$375	\$0	\$325	\$325	\$325		
Totals		\$683,091	\$751,448	\$754,241	\$784,220	\$536,957	\$818,479	\$818,479	\$817,437		

FY2017 Purchased Services

Account Number	Description	FY14		FY15		FY16		FY17		Mgr's Rec
		Spent	Budget	Spent	Budget	Budget	Yr to Date Spent	Dept Head	FY2017	
60301	Legal Services	\$0	\$750	\$0	\$750	\$750	\$0	\$750	\$750	\$750
60306	Other Prof/Consultant Services	\$19,674	\$20,000	\$19,675	\$20,000	\$20,000	\$12,362	\$20,000	\$20,000	\$20,000
60310	Service Contracts	\$8,555	\$8,675	\$8,868	\$8,675	\$8,675	\$5,630	\$8,675	\$8,675	\$8,675
60313	Construction Services	\$14,718	\$15,000	\$16,328	\$15,000	\$15,000	\$6,604	\$15,000	\$15,000	\$15,000
60325	Postage/Shipping	\$846	\$500	\$272	\$500	\$500	\$26	\$250	\$250	\$250
60330	Equipment Rental/Lease	\$408	\$4,000	\$113	\$2,000	\$2,000	\$913	\$2,000	\$2,000	\$2,000
60342	Grit Disposals	\$188,714	\$82,322	\$110,853	\$95,000	\$95,000	\$72,807	\$98,000	\$98,000	\$98,000
60370	Workers Comp Insurance	\$12,515	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$245,429	\$131,247	\$156,109	\$141,925	\$141,925	\$98,343	\$144,675	\$144,675	\$144,675

FY2017 Utilities & Fuel

Account Number	Description	FY14		FY15		FY16		FY17	
		Spent	Budget	Spent	Budget	Budget	Yr to Date Spent	Dept Head	Mgr's Rec
60400	Electricity	\$155,099	\$218,400	\$154,332	\$205,000	\$175,000	\$93,513	\$175,000	\$162,500
60401	Water	\$5,334	\$7,215	\$6,322	\$7,000	\$7,000	\$4,493	\$7,000	\$7,000
60402	Phone/Cell/Pager	\$4,898	\$4,708	\$4,369	\$4,804	\$4,590	\$2,534	\$4,590	\$4,590
60405	Heating Fuel	\$18,981	\$23,000	\$20,117	\$23,000	\$23,000	\$7,413	\$23,000	\$23,000
60406	Fiber/Internet	\$5,211	\$5,220	\$5,211	\$5,220	\$5,220	\$3,040	\$5,220	\$5,220
60410	Diesel Fuel	\$609	\$20,058	\$14,658	\$17,435	\$10,325	\$11,251	\$10,325	\$10,325
60411	Gasoline	\$3,117	\$2,990	\$2,624	\$2,990	\$1,810	\$779	\$1,810	\$1,810
Totals		\$193,249	\$281,591	\$207,633	\$265,449	\$226,945	\$123,024	\$226,945	\$214,445

FY2017 Other Operating Costs

Account Number	Description	FY14		FY15		FY16		FY2017	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60450	Building Repair/Maintenance	\$20,884	\$22,000	\$21,963	\$22,000	\$8,640	\$22,000	\$22,000	
60452	Operating Equip Repair	\$91,467	\$100,000	\$97,065	\$100,000	\$57,048	\$100,000	\$100,000	
60453	Vehicle Repair/Tires/Oil	\$3,244	\$9,100	\$6,429	\$10,000	\$2,964	\$10,300	\$10,000	
60456	Plant Operations/Maint Exp	\$10,661	\$10,000	\$9,739	\$10,000	\$4,486	\$10,000	\$10,000	
60461	Repair/Maint-Communications	\$0	\$500	\$175	\$650	\$261	\$650	\$650	
60500	Admin/Office Supplies	\$1,169	\$4,000	\$3,033	\$3,000	\$1,982	\$3,000	\$2,900	
60501	Operating Supplies	\$15,413	\$16,700	\$15,259	\$16,700	\$6,752	\$16,700	\$16,500	
60506	Equipment/Small Tools	\$7,238	\$7,500	\$7,338	\$7,500	\$6,555	\$7,500	\$7,500	
60509	Cleaning Supplies	\$1,705	\$4,000	\$3,164	\$4,000	\$1,467	\$3,500	\$3,500	
60510	Process Chemicals	\$92,035	\$101,660	\$107,207	\$107,260	\$59,568	\$100,000	\$100,000	
60511	Laboratory Supplies	\$14,860	\$15,500	\$13,907	\$15,500	\$13,240	\$15,500	\$15,500	
Totals		\$258,676	\$290,960	\$285,279	\$296,610	\$162,962	\$289,150	\$288,550	

FY2017 Capital Outlay

Account Number	Description	FY14		FY15		FY16		FY17		Mgr's Rec
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	FY2017		
60603	Vehicles Purchase	\$0	\$0	\$0	\$6,000	\$5,000	\$9,000	\$9,000	\$9,000	
Totals		\$0	\$0	\$0	\$6,000	\$5,000	\$9,000	\$9,000	\$9,000	



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Dept Manager Salary Exp

Department Number: 35105

Account Number: 60101

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$40,743.91	\$41,352.00	\$41,356.44	\$ 42,341.00	\$42,341.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$42,600.00	\$42,600.00	\$0.00	\$259.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

42% of Public Works Director salary including a 1% increase

See payroll worksheet for details

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
 Fiscal Year 2017 BUDGET

DEPARTMENT: Public Works Wastewater Treatment Plant

CLASSIFICATION	RANGE	POSITION	YEAREND		CITY MANAGER RECOMMEND.	COUNCIL APPROP.	NAME
			TOTAL	REQUESTED			
Public Works Director	0.42		42,341	42,600			Guy Casavant
Asst. Public Works Director Wastewater	1		79,753	80,171			Jeff Demers
Chief Operator WW treatment Plant	1		65,462	65,772			Dan Laflamme
Solid Waste Driver/Utility	0.6		25,758	26,944			Jason Buda
Lab Tech/Treat. Plant Operator	1		53,735	54,075			Alex Buechner
Treatment Plant Maint. Tech	1		48,239	48,561			Steve Collomy
Treatment Plant Operator	1		57,585	57,972			Tony Ellsworth
Press Operator/Groundskeeper 1	1		38,948	39,805			Jon Koestner
Press Operator/Groundskeeper 2	1		37,731	37,480			Matt Phinney
Plant Operator/Pump Station Tech	1		51,759	53,131			Jim Lewis
Admin Asst.	0.29		10,312	10,641			Linda Ridlon
TOTAL BUDGETED POSITIONS	9.31		511,623	517,152	0	0	



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35105

Account Number: 60102

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$137,114.83	\$141,849.00	\$139,966.70	\$ 145,215.00	\$145,215.00

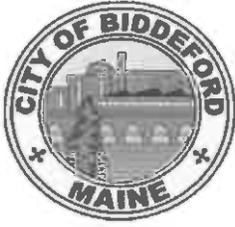
FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$145,943.00	\$145,943.00	\$0.00	\$728.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Salaries for the following positions :

Asst. Director Wastewater Operations	(including 1% increase)
Chief Operator	(including 2% increase)

See payroll worksheet for details



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: F-T Employee Wage Exp

Department Number: 35105

Account Number: 60105

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$277,498.92	\$313,670.00	\$308,913.90	\$ 324,067.00	\$324,067.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$328,609.00	\$328,609.00	\$0.00	\$4,542.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions including a 2% increase

- 60% Solid Waste Driver/Utility
- Lab Tech./Operator
- Treatment Plant Maint. Technicien
- Treatment Plant Operator
- Press Operator/Groundskeeper 1
- Press Operator/Groundskeeper 2
- Plant Operator/P.S. Technicien
- 29% Admin. Assisstant (includes 1% increase)

See payroll worksheet for details



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 35105

Account Number: 60107

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$4,500.00	\$3,648.00	\$ 4,500.00	\$3,750.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000.00	\$4,000.00	\$0.00	(\$500.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contract help during summer season



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Overtime Wage Expense

Department Number: 35105

Account Number: 60111

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$38,907.56	\$39,002.00	\$43,707.75	\$ 39,651.00	\$39,651.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$46,792.00	\$45,750.00	\$0.00	\$6,099.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime need based upon historical data



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35105

Account Number: 60201

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$35,694.94	\$41,539.00	\$37,769.49	\$ 42,721.00	\$42,721.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43,695.00	\$43,695.00	\$0.00	\$974.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7.65% of applicable salaries and wages



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: MPERS-Employer Share Exp

Department Number: 35105

Account Number: 60202

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$29,125.45	\$37,711.00	\$37,114.82	\$ 44,304.00	\$44,304.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$48,447.00	\$48,447.00	\$0.00	\$4,143.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

9.5% of applicable salaries and wages



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: 457 Plan-Employer Share Exp

Department Number: 35105

Account Number: 60203

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$2,519.25	\$2,620.00	\$2,569.06	\$ 2,674.00	\$2,674.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,238.00	\$3,238.00	\$0.00	\$564.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Up to 6% of applicable salaries and wages



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: HPHC Ins Employer Share Exp

Department Number: 35105

Account Number: 60210

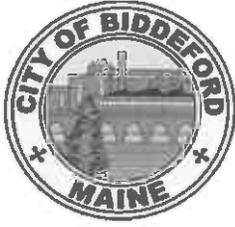
FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$11,955.35	\$12,835.00	\$12,901.13	\$ 12,503.00	\$12,503.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,381.00	\$12,381.00	\$0.00	(\$122.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Health insurance premiums for following positions with projected 5% increase :

Public Works Director
Admin. Asst.



**Fiscal Year 2017
Budget Request**

March 14, 2016

Department: New Sewer Operations Exp

Account Title: NNEBT Ins Employer Share Exp

Department Number: 35105

Account Number: 60211

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$104,793.96	\$107,455.00	\$117,424.60	\$ 116,556.00	\$116,556.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$127,889.00	\$127,889.00	\$0.00	\$11,333.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Health insurance premiums for following positions projecting 5% increase :

- Asst. Dir. Wastewater Operations
- Chief Operator
- 60% Solid Waste Driver/Utility
- Lab Tech./Operator
- Treatment Plant Maint. Technicien
- Treatment Plant Operator
- Press Operator/Groundskeeper 1
- Press Operator/Groundskeeper 2
- Plant Operator/P.S. Technicien
- 29% Admin. Assisstant (includes 1% increase)



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: S-T Disability ER Share Exp

Department Number: 35105

Account Number: 60212

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$85.08	\$90.00	\$85.99	\$ 98.00	\$86.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$104.00	\$104.00	\$0.00	\$6.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Premium for following positions :

- Public Works Director
- Asst. Director Wastewater Operations
- Chief Operator
- Admin. Assisstant



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: L-T Disability ER Share Exp

Department Number: 35105

Account Number: 60213

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$419.90	\$588.00	\$429.05	\$ 590.00	\$590.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$671.00	\$671.00	\$0.00	\$81.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Premium for the following positions :

- Public Works Director
- Asst. Director Wastewater Operations
- Chief Operator



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Delta Dental ER Share Exp

Department Number: 35105

Account Number: 60216

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: RHSA Plan ER Share Exp

Department Number: 35105

Account Number: 60217

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ -	\$1,820.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,460.00	\$5,460.00	\$0.00	\$5,460.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contribution to Retirement Health Savings Account for applicable positions

7 positions @ \$780 each



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Clothing/Uniforms Expense

Department Number: 35105

Account Number: 60230

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$2,293.38	\$2,450.00	\$3,084.13	\$ 2,450.00	\$2,450.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,450.00	\$2,450.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligations for clothing for the following positions :

- Chief Operator
- Lab Tech./Operator
- Treatment Plant Maint. Technicien
- Treatment Plant Operator
- Press Operator/Groundskeeper 1
- Press Operator/Groundskeeper 2
- Plant Operator/P.S. Technicien



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Conferences/Training Expense

Department Number: 35105

Account Number: 60251

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,286.43	\$3,000.00	\$2,625.00	\$ 3,000.00	\$3,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000.00	\$3,000.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Training requirements for State wastewater treatment plant operator's licenses



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Travel/Mileage Expense

Department Number: 35105

Account Number: 60252

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$45.75	\$1,262.00	\$1,361.15	\$ 2,300.00	\$1,745.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000.00	\$2,000.00	\$0.00	(\$300.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tolls for sludge hauling \$14/trip approx. 3 trips/wk



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Food/Lodging Expense

Department Number: 35105

Account Number: 60253

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$150.00	\$98.19	\$ 150.00	\$100.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150.00	\$150.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need for required training sessions



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Dues/Memberships Expense

Department Number: 35105

Account Number: 60256

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$256.00	\$750.00	\$936.00	\$ 725.00	\$725.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$725.00	\$725.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Membership dues for NEWWA & WEFTEC for the following positions :

- Chief Operator
- Treatment Plant Operator
- Lab Technicien/ Operator



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Professional License Fees Exp

Department Number: 35105

Account Number: 60257

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$350.00	\$625.00	\$250.00	\$ 375.00	\$300.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$325.00	\$325.00	\$0.00	(\$50.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Treatment Plant Operations License fees :

- Asst. Director Wastewater Operations
- Chief Operator
- Treatment Plant Operator
- Lab Technicien/Operator
- Operator/P.S. Technicien



**Fiscal Year 2017
Budget Request**

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Legal Services Expense

Department Number: 35105

Account Number: 60301

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$750.00	\$0.00	\$ 750.00	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750.00	\$750.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Anticipated legal costs



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Other Prof/Consult Srvs Exp

Department Number: 35105

Account Number: 60306

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$19,673.50	\$20,000.00	\$19,675.20	\$ 20,000.00	\$20,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000.00	\$20,000.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PLC Programming	\$7,500.00
SCADA Programming	\$7,500.00
Engineering Services	\$2,500.00
Electrical Analysis	\$2,500.00
Total :	\$20,000.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Service Contracts Expense

Department Number: 35105

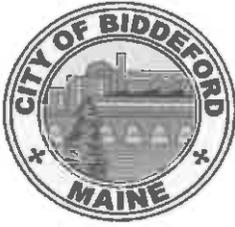
Account Number: 60310

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$8,555.45	\$8,675.00	\$8,868.28	\$ 8,675.00	\$8,675.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,675.00	\$8,675.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lab & Flow Meter Calibrations	\$2,100.00
Infor. Maint. Program	\$1,100.00
Generator PMs	\$1,500.00
Backflow Preventor Cert.	\$750.00
Ops. Program	\$900.00
Sprinkler Inspections	\$450.00
Crane Inspections	\$400.00
Winn 911	\$395.00
My PC .com	\$600.00
Pest Services	\$480.00
Total :	\$8,675.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Construction Services Expense

Department Number: 35105

Account Number: 60313

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$14,718.09	\$15,000.00	\$16,328.08	\$ 15,000.00	\$15,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000.00	\$15,000.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PLC Upgrades/Modifications	\$8,000.00
Flow Monitoring Services	\$3,000.00
Electrical upgrades/services	\$4,000.00
Total :	\$15,000.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Postage/Shipping Expense

Department Number: 35105

Account Number: 60325

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$845.67	\$500.00	\$272.11	\$ 500.00	\$250.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250.00	\$250.00	\$0.00	(\$250.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Equipment Rent/Lease Exp

Department Number: 35105

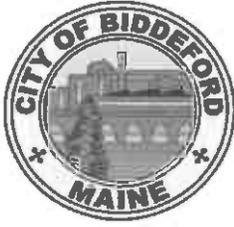
Account Number: 60330

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$407.63	\$4,000.00	\$112.50	\$ 2,000.00	\$1,750.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000.00	\$2,000.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Specialty pump rentals	\$1,500.00
Misc.	\$500.00
Total :	\$2,000.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Grit Disposal Expense

Department Number: 35105

Account Number: 60342

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$188,713.52	\$82,322.00	\$110,852.81	\$ 95,000.00	\$98,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$98,000.00	\$98,000.00	\$0.00	\$3,000.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Treatment Plant sludge	1790 tns @\$53.07/tn	\$95,000.00
Treatment Plant grit	96 c.y. @ \$31.25/c.y.	\$3,000.00
Total :		\$98,000.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Workers Comp Insurance Exp

Department Number: 35105

Account Number: 60370

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$12,515.00	\$0.00	\$0.00	\$ -	\$0.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Electricity Expense

Department Number: 35105

Account Number: 60400

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$155,098.59	\$218,400.00	\$154,331.74	\$ 205,000.00	\$145,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$175,000.00	\$162,500.00	\$0.00	(\$42,500.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data and facility changes
No rate increase projected.

flow is the because variable in the usage of electricity; reduced some beyond DH request but still higher than history



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Water Expense

Department Number: 35105

Account Number: 60401

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$5,333.85	\$7,215.00	\$6,321.91	\$ 7,000.00	\$6,735.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000.00	\$7,000.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data. No rate increase included.



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Phone/Celular/Paging Exp

Department Number: 35105

Account Number: 60402

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$4,898.35	\$4,708.00	\$4,369.19	\$ 4,804.00	\$4,582.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,590.00	\$4,590.00	\$0.00	(\$214.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2 smart phones	\$1,394.00
6 cell phones	\$2,236.00
aircard	\$480.00
I Pad	\$480.00
Total :	\$4,590.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Heating Fuel Expense

Department Number: 35105

Account Number: 60405

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$18,981.30	\$23,000.00	\$20,116.70	\$ 23,000.00	\$20,200.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$23,000.00	\$23,000.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data with no rate increase



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Fiber/Internet Expense

Department Number: 35105

Account Number: 60406

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$5,211.48	\$5,220.00	\$5,211.48	\$ 5,220.00	\$5,211.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,220.00	\$5,220.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

GWI Internet	\$435 x 12	\$5,220
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Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Diesel Fuel Expense

Department Number: 35105

Account Number: 60410

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$608.79	\$20,058.00	\$14,657.92	\$ 17,435.00	\$16,414.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,325.00	\$10,325.00	\$0.00	(\$7,110.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

5,350 gallons @ \$1.93 \$10,325.00

FY 16 usage for 6 months :	2,605 gallons
FY 15 usage :	5,166 gallons
FY 14 usage :	2,618 gallons
FY 13 usage :	907 gallons



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Gasoline Expense

Department Number: 35105

Account Number: 60411

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$3,116.72	\$2,990.00	\$2,624.18	\$ 2,990.00	\$2,159.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,810.00	\$1,810.00	\$0.00	(\$1,180.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

1,000 gallons @ \$1.81 \$1,810.00

FY 16 usage for 6 months :	260 gallons
FY 15 usage :	815 gallons
FY 14 usage :	929 gallons
FY 13 usage :	934 gallons



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Building Repair/Maint Exp

Department Number: 35105

Account Number: 60450

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$20,883.92	\$22,000.00	\$21,963.37	\$ 22,000.00	\$21,800.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$22,000.00	\$22,000.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Overhead doors	\$6,000.00
Utility systems	\$10,000.00
Doors, windows, etc.	\$6,000.00
Total :	\$22,000.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Operating Equip Repair Exp

Department Number: 35105

Account Number: 60452

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$91,466.96	\$100,000.00	\$97,064.60	\$ 100,000.00	\$98,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,000.00	\$100,000.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pumps	\$10,000.00
Structures	\$15,000.00
PLCs	\$10,000.00
Presses	\$10,000.00
Clarifiers	\$20,000.00
Aeration Basins	\$20,000.00
Misc.	\$15,000.00
Total :	\$100,000.00

Misc. items :

- VFD Drives
- Valves, fittings
- Actuators, motors, pulleys
- Seal Kits
- Electrical Panels, relays
- Floats, sensors
- Fabrication



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35105

Account Number: 60453

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$3,243.61	\$9,100.00	\$6,428.77	\$ 10,000.00	\$9,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,300.00	\$10,000.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Unit	Cost
608	\$1,350.00
640	\$140.00
642	\$140.00
643	\$325.00
644	\$135.00
645	\$130.00
646	\$130.00
691	\$800.00
98	\$850.00
78 (60%)	\$6,300.00
	\$10,300.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Plant Operations/Maint. Exp

Department Number: 35105

Account Number: 60456

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$10,661.46	\$10,000.00	\$9,739.27	\$ 10,000.00	\$9,900.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000.00	\$10,000.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

RBC operations and maintenance	\$10,000.00
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**Fiscal Year 2017
Budget Request**

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Repair/Maint-CommunsEquip

Department Number: 35105

Account Number: 60461

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$500.00	\$175.00	\$ 650.00	\$260.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$650.00	\$650.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Replacement costs for 1 radio



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35105

Account Number: 60500

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,169.16	\$4,000.00	\$3,032.60	\$ 3,000.00	\$3,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000.00	\$2,900.00	\$0.00	(\$100.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

SCADA support	\$1,500.00
Computer software	\$500.00
DEP forms	\$500.00
Office supplies	\$500.00
Total :	\$3,000.00



**Fiscal Year 2017
Budget Request**

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35105

Account Number: 60501

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$15,413.35	\$16,700.00	\$15,258.72	\$ 16,700.00	\$16,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,700.00	\$16,500.00	\$0.00	(\$200.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Safety Boots	\$1,400.00
Safety Equipment	\$7,250.00
Medical supplies	\$1,050.00
Gloves	\$2,000.00
Lubricants / rags	\$5,000.00
Total :	\$16,700.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Equipment/Small Tools-Non-cap

Department Number: 35105

Account Number: 60506

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$7,238.40	\$7,500.00	\$7,337.62	\$ 7,500.00	\$7,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,500.00	\$7,500.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Chainfalls	\$1,000.00
Hoists	\$1,000.00
Hand tools	\$500.00
Drills	\$500.00
Cutting Torches	\$500.00
Meters	\$3,500.00
Misc.	\$500.00
Total :	\$7,500.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Cleaning Supplies Expense

Department Number: 35105

Account Number: 60509

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$1,704.62	\$4,000.00	\$3,164.10	\$ 4,000.00	\$3,100.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500.00	\$3,500.00	\$0.00	(\$500.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data and buying "greener" products



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Process Chemicals Expense

Department Number: 35105

Account Number: 60510

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$92,034.90	\$101,660.00	\$107,207.48	\$ 107,260.00	\$100,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,000.00	\$100,000.00	\$0.00	(\$7,260.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Hypochlorite	28,247 gals. @ \$0.80/gal.	\$22,598.00
Bisulfite	8,374 gals. @ \$1.58/gal.	\$13,230.00
Polymer	36,800 Lbs. @ \$1.61/ gal.	\$59,248.00
Misc.		\$4,924.00
Total :		\$100,000.00



Fiscal Year 2017 Budget Request

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Laboratory Supplies Exp

Department Number: 35105

Account Number: 60511

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$14,859.92	\$15,500.00	\$13,907.05	\$ 15,500.00	\$16,500.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,500.00	\$15,500.00	\$0.00	\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Chemicals / Agents	\$5,000.00
Equipment / glassware	\$7,000.00
Ovens	\$3,000.00
Misc.	\$500.00
Total :	\$15,500.00



**Fiscal Year 2017
Budget Request**

March 14, 2016

Department: New Sewer Operations Exp

Account Title: Vehicles Purchase Capital

Department Number: 35105

Account Number: 60603

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$0.00	\$0.00	\$0.00	\$ 6,000.00	\$6,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000.00	\$9,000.00	\$0.00	\$3,000.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

First year payment on lease for repalcement of backhoe,Unit 55, See CIP Plan

City of Biddeford, Maine

FY2017

Budget: Transfers Out

Account Number: 21199

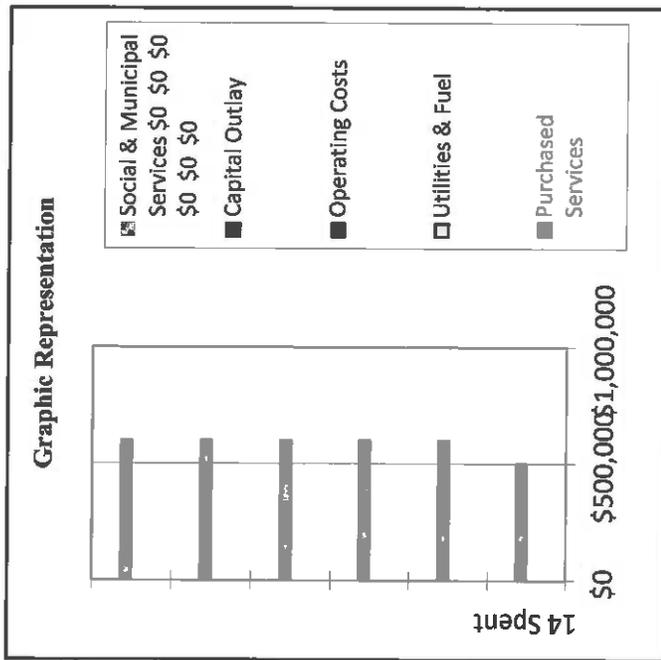
	FY14	FY15	FY15	FY16	FY16	FY16	FY2017	
	Spent	Budget	Spent	Budget	Yr to Date Spent thru 3/14/2016	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$500,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

TOTALS: \$500,000 \$600,000 \$600,000 \$600,000 \$600,000 \$600,000 \$600,000 \$0



FRINGE BENEFIT IMPACT (Estimated):

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
# of Full Time Employees	0.00
Total Fringe Benefit Impact	\$0



	FY16 Budget	FY17 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$600,000	\$600,000	\$0	0.00%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$600,000	\$600,000	\$0	0.00%

FY2017 Other Operating Costs

Account Number	Description	FY14		FY15		FY16		FY2017	
		Spent	Budget	Spent	Budget	Yr to Date Spent	Dept Head	Mgr's Rec	
60799	Transfer in and out	\$500,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Totals		\$500,000	\$600,000						



Fiscal Year 2017 Budget Request

March 14, 2016

Department: Transfers Out

Account Title: Transfer Out to Other Funds

Department Number: 21199

Account Number: 60799

FY 2014 Actual	FY 2015 Budget	FY2015 Actual	FY 2016 Budget	FY 2016 Est. Expended
\$500,000.00	\$600,000.00	\$600,000.00	\$ 600,000.00	\$600,000.00

FY-2017 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600,000.00	\$600,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This amount has been set by Council as the General Fund contribution toward Wastewater debt service, paying for parts of Wastewater bonds whose projects benefited the City as a whole and not just the sewer ratepayers. See City-Sewer Debt Split.xlsx worksheet for detail. Runs to FY2029.