

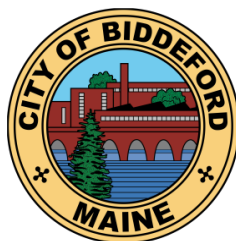
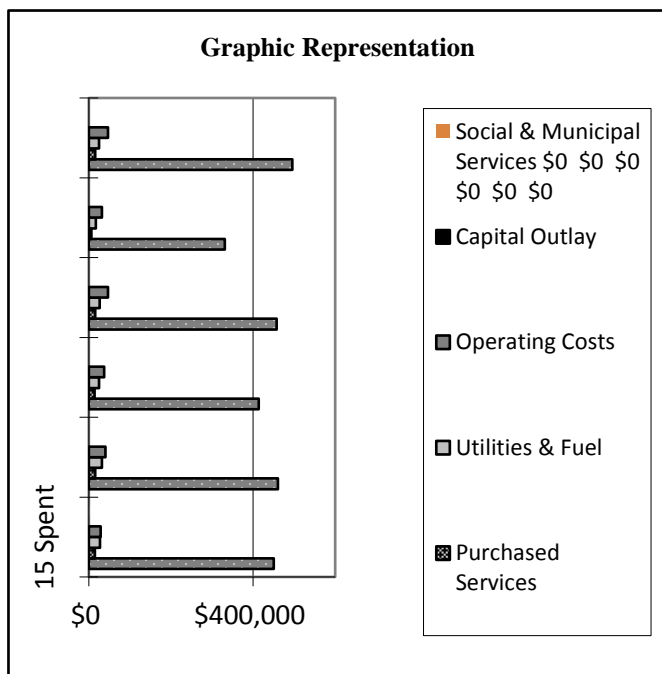
City of Biddeford, Maine

FY2018

Budget: Recreation

Account Number: 21124

	FY15	FY16	FY16	FY17	FY17	FY2018		
	Spent	Budget	Spent	Budget	Yr to Date Spent thru 3/1/2017	Dept Head	Manager's Rec	City Council Rec
Personnel Services:	\$450,450	\$460,732	\$413,416	\$457,398	\$331,523	\$495,907	\$407,530	
Purchased Services	\$15,003	\$15,615	\$14,156	\$15,515	\$6,146	\$15,815	\$15,815	
Utilities & Fuel	\$27,375	\$31,830	\$24,581	\$26,048	\$17,406	\$24,752	\$24,751	
Operating Costs	\$28,419	\$40,392	\$37,295	\$46,720	\$31,505	\$46,270	\$45,970	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS:	\$521,246	\$548,569	\$489,447	\$545,681	\$386,580	\$582,743	\$494,066	\$0



Total Fringe Benefit Impact

FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$31,173
Workers Comp	\$12,723
Health Insurance	\$39,392
Retirement	\$16,830
Unemployment	\$396
Other Insurance	\$985
# of Full Time Employees	6.34
Total Fringe Benefit Impact	\$101,498

	FY17 Budget	FY18 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$457,398	\$407,530	-\$49,868	\$0
Purchased Services	\$15,515	\$15,815	\$300	\$0
Utilities & Fuel	\$26,048	\$24,751	-\$1,297	\$0
Operating Costs	\$46,720	\$45,970	-\$750	\$0
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$545,681	\$494,066	-\$51,615	-9.5%

FY2018 Personnel Services

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$63,111	\$64,612	\$64,698	\$65,316	\$43,309	\$76,989	\$76,989
60105	F-T Employee Wage Exp	\$109,541	\$127,870	\$126,072	\$145,178	\$97,345	\$158,482	\$158,482
60106	P-T Employee Wage Exp	\$94,233	\$78,582	\$82,180	\$76,873	\$62,787	\$78,125	\$78,795
60107	Temp/Seasonal Emp Wage Exp	\$74,256	\$77,974	\$54,544	\$75,000	\$65,013	\$77,974	\$77,974
60111	Overtime Wage Expense	\$8,219	\$2,511	\$4,593	\$3,000	\$7,467	\$3,500	\$3,500
60129	Insurance Buyout Pay	\$750	\$1,500	\$1,500	\$1,500	\$750	\$1,500	\$1,500
60201	FICA/Medicare-ER Share Exp	\$26,507	\$27,586	\$25,599	\$28,984	\$18,833	\$29,707	\$0
60202	MPERS-Employer Share Exp	\$4,638	\$3,832	\$4,912	\$5,551	\$3,886	\$6,082	\$0
60203	457 Plan-Employer Share Exp	\$5,159	\$7,547	\$5,814	\$9,161	\$4,454	\$10,748	\$0
60210	HPHC Ins Employer Share Exp	\$54,490	\$58,441	\$34,778	\$33,809	\$20,341	\$39,392	\$0
60212	S-T Disability ER Share Exp	\$470	\$571	\$562	\$641	\$446	\$641	\$0
60213	L-T Disability ER Share Exp	\$175	\$206	\$214	\$235	\$163	\$277	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$450	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$1,560	\$915	\$1,950	\$0
60230	Clothing/Uniforms Expense	\$1,100	\$1,100	\$1,033	\$1,100	\$195	\$1,500	\$1,250
60251	Conferences/Training Expense	\$863	\$500	\$206	\$800	\$1,672	\$800	\$800
60252	Travel/Mileage Expense	\$5,974	\$7,000	\$6,245	\$7,000	\$3,544	\$7,000	\$7,000
60253	Food/Lodging Expense	\$517	\$500	\$64	\$800	\$64	\$800	\$800
60256	Dues/Memberships Expense	\$450	\$400	\$400	\$440	\$340	\$440	\$440
Totals		\$450,450	\$460,732	\$413,416	\$457,398	\$331,523	\$495,907	\$407,530

FY2018 Purchased Services

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$201	\$1,000	\$400	\$1,000	\$0	\$1,000	\$1,000
60310	Service Contracts Expense	\$1,284	\$1,500	\$1,352	\$1,400	\$1,101	\$1,700	\$1,700
60365	Recreation Programs Expense	\$13,518	\$13,115	\$12,404	\$13,115	\$5,046	\$13,115	\$13,115
Totals		\$15,003	\$15,615	\$14,156	\$15,515	\$6,146	\$15,815	\$15,815

FY2018 Utilities & Fuel

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$9,277	\$11,770	\$10,403	\$10,500	\$7,589	\$10,500	\$10,500
60402	Phone/Celular/Paging Exp	\$3,186	\$5,300	\$3,187	\$4,394	\$2,426	\$4,394	\$4,394
60405	Heating Fuel Expense	\$12,067	\$11,503	\$7,554	\$8,730	\$5,793	\$7,260	\$7,260
60410	Diesel Fuel Expense	\$1,974	\$2,061	\$2,732	\$1,834	\$1,180	\$1,967	\$1,967
60411	Gasoline Expense	\$871	\$1,196	\$705	\$590	\$419	\$631	\$630
Totals		\$27,375	\$31,830	\$24,581	\$26,048	\$17,406	\$24,752	\$24,751

FY2018 Other Operating Costs

Account Number	Description	FY15 Spent	FY16 Budget	FY16 Spent	FY17 Budget	FY17 Yr to Date Spent	FY2018	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$1,801	\$8,250	\$7,693	\$8,750	\$6,717	\$9,250	\$9,000
60452	Operating Equip Repair Exp	\$108	\$2,000	\$322	\$5,000	\$2,375	\$4,000	\$4,000
60453	Vehicle Repair/Tires/Oil Exp	\$2,754	\$5,000	\$5,545	\$5,000	\$2,905	\$5,000	\$5,000
60500	Admin/Office Supp/Eqt Non-Cap	\$2,755	\$3,500	\$3,432	\$3,500	\$1,969	\$3,500	\$3,500
60501	Operating Supp/Eqt Non-Cap	\$16,525	\$16,892	\$16,399	\$16,890	\$14,538	\$16,890	\$16,890
60502	Printing & Copying Expense	\$3,402	\$4,000	\$2,972	\$6,680	\$3,001	\$6,680	\$6,680
60509	Cleaning Supplies Expense	\$1,074	\$750	\$931	\$900	\$0	\$950	\$900
Totals		\$28,419	\$40,392	\$37,295	\$46,720	\$31,505	\$46,270	\$45,970



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Dept Manager Salary Exp

Department Number: 21124

Account Number: 60101

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$63,110.77	\$64,612.00	\$64,697.88	\$65,316.00	\$66,492.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$76,988.98	\$76,988.98		\$11,672.98

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Dept Head Wages

66,491.45

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
 Fiscal Year 2018 BUDGET

DEPARTMENT: 21124 Recreation

CLASSIFICATION	RANGE	POSITION	YEAREND		CITY MANAGER RECOMMEND.	COUNCIL APPROP.	NAME
			ANNUALIZED TOTAL	REQUESTED			
Recreation Director		1	76,988.98	76,988.98	76,988.98		CARL WALSH
Administrative Assistant Rec/PA		1	19,369.21	19,369.21	19,369.21		PATRICIA CONWAY
Recreation Programmer		1	49,136.26	49,136.26	49,136.26		DEBBIE DROUIN
Recreation Programmer		1	43,985.53	43,985.53	43,985.53		BRIAN DUNPHE
Recreation Programmer		1	45,991.21	45,991.21	45,991.21		MICHAEL FECTEAU
TOTAL BUDGETED POSITIONS		5	235,471.19	235,471.19	235,471.19	0.00	



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: F-T Employee Wage Exp

Department Number: 21124

Account Number: 60105

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$109,540.90	\$127,870.00	\$126,071.57	\$145,178.00	\$149,336.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$158,482.21	\$158,482.21		\$13,304.21

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Adult Coordinator	43,981
Youth Spts Coord	44,922
Dir Ross Ctr/50 Plus	41,673
*Admin Asst/50%	19,202
	149,777



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: P-T Employee Wage Exp

Department Number: 21124

Account Number: 60106

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$94,232.68	\$78,582.00	\$82,180.30	\$76,873.00	\$76,873.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$78,125.00	\$78,794.98		\$1,921.98

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Prog Assist/Ross C	29 hrs	23,762
TC Supervisor	29 hrs	22,707
TC Supervisor	29 hrs	22,707
Bus Driver	avg 12.3 hrs 48.5 wks	8,948
Total		78,125



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21124

Account Number: 60107

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$74,255.61	\$77,974.00	\$54,544.39	\$75,000.00	\$75,000.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$77,974.00	\$77,974.00		\$2,974.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Boys Summer	Bball Inst	13*21*4		1,092
Girls Summer	Bball Inst	13*21*4		1,092
Youth Sports Assist		12*25*10		3,000
Enrich Staff		9*365hrs		3,285
Park Facil	Custodial/Maint	April 1-Oct 17 May	Rotary, Clifford, St L.	13,195
RP Lguard Super		15*40*12wks		7,200
RP Lguards		6*40hrs*11*12w		31,680
Field Staff	Lining/Fld Prep	12hr*20*12		2,880
Park Steward		15hr*30hr*11wks		4,950
CIT Director		15hr*40hrs*10 wks		6,000
Prog Assist		10hr*40hrs*9wks		3,600
Total				77,974



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Overtime Wage Expense

Department Number: 21124

Account Number: 60111

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$8,218.64	\$2,511.00	\$4,593.23	\$3,000.00	\$3,000.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500.00	\$3,500.00		\$500.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Covers Rotary Park Lifeguards 3,500



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Insurance Buyout Pay

Department Number: 21124

Account Number: 60129

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$750.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500.00	\$1,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

1 Staff Member	1	1500	1,500
----------------	---	------	-------

Note: There is a change in this line (reduction) due to the employee election to participate in the health insurance Family Plan rather than receive the insurance buyout.



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: FICA/Medicare-ER Share Exp

Department Number 21124

Account Number: 60201

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$26,506.52	\$27,586.00	\$25,599.26	\$28,984.00	\$28,328.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$29,707.00	\$31,172.97		\$2,188.97

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: MPERS-Employer Share Exp

Department Number: 21124

Account Number: 60202

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$4,637.52	\$3,832.00	\$4,911.80	\$5,551.00	\$5,953.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,082.05	\$6,082.05		\$531.05

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

1 Staff Member

6,204



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: 457 Plan-Employer Share Exp

Department Number 21124

Account Number: 60203

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$5,158.87	\$7,547.00	\$5,814.34	\$9,161.00	\$6,804.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,747.66	\$10,747.66		\$1,586.66

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

3 Staff

9,275



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: HPHC Ins Employer Share Exp

Department Number: 21124

Account Number: 60210

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$54,489.57	\$58,441.00	\$34,777.58	\$33,809.00	\$35,156.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$39,392.12	\$39,392.12		\$5,583.12

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Change in line (increase) due to employee election to participate in health insurance Family Plan



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: S-T Disability ER Share Exp

Department Number: 21124

Account Number: 60212

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$469.91	\$571.00	\$562.21	\$641.00	\$660.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$640.50	\$640.50		(\$0.50)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: L-T Disability ER Share Exp

Department Number 21124

Account Number: 60213

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$174.87	\$206.00	\$214.42	\$235.00	\$250.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$277.17	\$277.17		\$42.17

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Delta Dental ER Share

Department Number: 21124

Account Number: 60216

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$0.00	\$0.00	\$450.00	\$0.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00			(\$450.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: RHSA Plan ER Share

Department Number: 21124

Account Number: 60217

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$0.00	\$0.00	\$0.00	\$1,560.00	\$1,206.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,950.00	\$1,950.00		\$390.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Clothing/Uniforms Expense

Department Number: 21124

Account Number: 60230

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$1,100.00	\$1,100.00	\$1,033.30	\$1,100.00	\$1,100.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500.00	\$1,250.00		\$150.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lifeguard Clothing shirts/suits/jackets for 16 guards. 1,500
Includes 2 suits and 2 shirts pp plus a jacket for new guards.



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Conferences/Training Expense

Department Number 21124

Account Number: 60251

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$862.84	\$500.00	\$206.00	\$800.00	\$800.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800.00	\$800.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

NNER&P	4 Staff	340
MRPA	4 Staff	260
Playground Safety Course	1 Staff	200
Total		800



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Travel/Mileage Expense

Department Number: 21124

Account Number: 60252

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$5,974.06	\$7,000.00	\$6,245.27	\$7,000.00	\$6,800.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000.00	\$7,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reimbursement for		
5 Ft		5000
3 Pt		1000
5 Seasonal		300
Bus Use/2 events @	100 each incl school bus driver	200
Easy Pass (2)	Bus/Van	500
Total		7000



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Food/Lodging Expense

Department Number: 21124

Account Number: 60253

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$517.00	\$500.00	\$64.31	\$800.00	\$700.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800.00	\$800.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lodging NNER&P Conference 4 staff 800



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Dues/Memberships Expense

Department Number: 21124

Account Number: 60256

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$450.00	\$400.00	\$400.00	\$440.00	\$440.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$440.00	\$440.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



NRPA Dues	1 Staff Dir	180
MRPA Dues	5 Staff	200
NRPA Recert	1 Staff Dir	60
Total		440



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21124

Account Number: 60306

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$201.00	\$1,000.00	\$400.00	\$1,000.00	\$300.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000.00	\$1,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Additional Water Testing following high counts @ 100.00 per test.
 Intitial testing is covered by Saco River Corridor Commission

1000



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Service Contracts Expense

Department Number 21124

Account Number: 60310

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$1,284.05	\$1,500.00	\$1,351.51	\$1,400.00	\$1,351.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,700.00	\$1,700.00		\$300.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

TC Critter Control	600
1 Qtr My Rec Software	1100
Total	1700



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Recreation Programs Expense

Department Number: 21124

Account Number: 60365

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$13,517.52	\$13,115.00	\$12,404.07	\$13,115.00	\$13,115.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,115.00	\$13,115.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Entertainment	Christmas, Easter, Halloween (Youth)	1,500
Basketball Board	Cert Officials	2,100
Soccer Referees	and Assignor Fees	1,500
Enrichment Contract	instructors	2,700
ASCAP/BMI Lic	required to provide music in public	700
Teen Programs	Special Events, Healthy Eating Classes, MYAN	1,990
Feb/April Vacation	Field Trips 200 ea three trips x 2 weeks	1,000
Youth Summer Trip	1 per wk 9 wks 125wk	1,125
Ross Center Prog	Social Holiday Entertainment	500
Ross Center Prog	Instructor & volunteer Appreciation gifts/events	500
Total		13,615



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Electricity Expense

Department Number 21124

Account Number: 60400

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$9,277.49	\$11,770.00	\$10,402.94	\$10,500.00	\$10,500.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,500.00	\$10,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

St Louis Fld, (3) accounts (incl field lights) 1 account Gil Boucher Park	10,500
---	--------



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Phone/Celular/Paging Exp

Department Number: 21124

Account Number: 60402

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$3,186.09	\$5,300.00	\$3,187.36	\$4,394.00	\$3,642.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,394.00	\$4,394.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Cell Phones (5)	5*50.27*12mos	3,017
Cell Phones (2) camp	2*50.27*2mos	202
Internet Telephone Teen Center	48.32*12	600
Broadband Teen Center	47.91*12	575
 Total		 4,394



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Heating Fuel Expense

Department Number: 21124

Account Number: 60405

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$12,066.92	\$11,503.00	\$7,553.77	\$8,730.00	\$8,730.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,260.00	\$7,260.00		(\$1,470.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Oil for St Louis Fld	3,000 gal at 1.97 gal	5,910
Propane Teen Ctr	900 gal at 1.50 gal	1,350
 Total		 7,260



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Diesel Fuel Expense

Department Number: 21124

Account Number: 60410

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$1,973.78	\$2,061.00	\$2,731.97	\$1,834.00	\$1,834.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,967.00	\$1,967.00		\$133.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Provided By PW	est @ 950 gal	at 2.07 per gal		1,967
Year	Total Gal	Price Per Gal		Total Cost
2013	618.5	3.188		1,972
2014	800.2	3.235		2,589
2015	622.6	3.17		1,974
2016	950	1.93		1,834



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Gasoline Expense

Department Number: 21124

Account Number: 60411

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$870.69	\$1,196.00	\$705.08	\$590.00	\$592.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$630.50	\$630.00		\$40.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Recommended by PW based on 325 gal at 1.94 gal 630.5

Year	Total Gal	Price Per Gal	Total Cost
2013	391.2	3.169	1,240
2014	329	3.22	1,060
2015	235.64	2.99	707
2016	325	1.81	590



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Operating Equip Repair Exp

Department Number: 21124

Account Number: 60452

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$108.30	\$2,000.00	\$322.01	\$5,000.00	\$5,000.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000.00	\$4,000.00		(\$1,000.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Clifford and Rotary

4,000



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21124

Account Number: 60453

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$2,753.88	\$5,000.00	\$5,545.38	\$5,000.00	\$5,000.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000.00	\$5,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Recommended from PW repairs maint for Bus, Van, canoe trailer, kayak trailer 5,000



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21124

Account Number: 60500

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$2,754.85	\$3,500.00	\$3,432.30	\$3,500.00	\$3,500.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500.00	\$3,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Office supplies in	support of rec prog, teen center	1,400
Ross Newsletter	Postage (qtrly)	800
Copy Paper	50 cases*26.00	1,300
Total		3,500



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21124

Account Number: 60501

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$16,524.62	\$16,892.00	\$16,398.84	\$16,890.00	\$16,890.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,890.00	\$16,890.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Ross Center	Special event supply	program materials	2,040
Youth/Teen Events	Halloween, Chrisma,	Easter Hunts	2,600
Safety Equipment	First Aid Supplies	Lifeguard equipment	2,500
Safety Training	Summer Staff	(50 Seasonal Staff)	1,200
Enrichment/Youth	Game, sports, crafts,	nature supplies	1,500
Teen Center	ER meals, light snacks, Kick Butts Day		2,230
Summer Camp	Sports,crafts games		1,100
Port-A-Johns	Rotary 2 units,	Doran 1 unit, St. L 1 unit, 8mos (85pu)	2,720
Festival Supply	Family Fun Fest	Winterfest	1,000
			16,890



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Printing & Copying Expense

Department Number: 21124

Account Number: 60502

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$3,401.69	\$4,000.00	\$2,971.89	\$6,680.00	\$6,680.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,680.00	\$6,680.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Copier Contracts Recreation Office/Ross Center	1670*4qtrs	6,680
--	------------	-------



Fiscal Year 2018 Budget Request

April 14, 2017

Department: Recreation

Account Title: Cleaning Supplies Expense

Department Number: 21124

Account Number: 60509

FY2015 Actual	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Est. Expended
\$1,074.09	\$750.00	\$931.33	\$900.00	\$900.00

FY-2018 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$950.00	\$900.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Clean supplies for	park buildings	CP, Rotary, Clifford,	Mayfield	950
--------------------	----------------	-----------------------	----------	-----