



# The City of Biddeford, Maine Building Sewer Application and Permit

## Section I. Owner Information.

Owner name \_\_\_\_\_ Phone \_\_\_\_\_  
Owners address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Section II. Property Information.

GISID \_\_\_\_\_

Location of property \_\_\_\_\_ Map \_\_\_\_\_ Lot \_\_\_\_\_

- a. Repair or replacement of sewer lateral \_\_\_\_\_
- b. New construction – residential.
  - i. Single-family \_\_\_\_\_ Number of bedrooms \_\_\_\_\_
  - ii. Multi-family \_\_\_\_\_ Number of units \_\_\_\_\_ Number of bedrooms per unit \_\_\_\_\_
- c. Existing building – residential.
  - i. Addition (room over garage, basement room, etc.) \_\_\_\_\_ Number of bedrooms \_\_\_\_\_
  - ii. Additional apartment \_\_\_\_\_ Existing bedrooms \_\_\_\_\_ New bedrooms \_\_\_\_\_
- d. Business or commercial. See Instructions.  
Type of business \_\_\_\_\_
- e. Industrial (requires IPP permit.) See Instructions.  
Type of industry \_\_\_\_\_
- f. Change of use. See Instructions.  
Current or former use/s \_\_\_\_\_  
Proposed use \_\_\_\_\_
- g. Other.  
Explain \_\_\_\_\_

## Section III. Excavation Contractor Information.

Contractors name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I hereby agree to perform all work in accordance with Chapter 70 of the Code of Ordinances of The City of Biddeford, Maine.

\_\_\_\_\_  
Contractors Signature

\_\_\_\_\_  
Date

**Section IV. Owners Acceptance.**

I hereby agree to accept and abide by the conditions set forth in Chapter 70 of the Code of Ordinances of the City of Biddeford, Maine. I further authorize the contractor indicated on page one of this application to complete the work for which this permit is issued. I also agree that in the event that a contractor other than the contractor stated on page one of this application performs the work stated, that I would file an amended application.

\_\_\_\_\_  
Owners Signature

\_\_\_\_\_  
Date

**Section V. Acceptance.**

I hereby certify that this application has been approved and will introduce an estimated \_\_\_\_\_ gallons of new flow per day to the sewer collection system, and the following fees have been collected. Total flows (new and existing) for this applicant are \_\_\_\_\_ gallons per day.

Application Fee \$\_\_\_\_\_ . \_\_\_\_

I & I Removal Fee \$\_\_\_\_\_ . \_\_\_\_

Sewer Connection Fee \$\_\_\_\_\_ . \_\_\_\_

Inspection Fee \$\_\_\_\_\_ . \_\_\_\_

Pump Station Fee \$\_\_\_\_\_ . \_\_\_\_

Street Opening Permit Number \_\_\_\_\_

Total Fees Collected \$\_\_\_\_\_ . \_\_\_\_

Further, as a condition of acceptance, the following conditions:

1. Contractor must notify the City of Biddeford, Maine Engineering Department by noon, one business day before any work to be performed.
2. Contractor shall follow all Erosion and Sediment Control practices per the Maine DEP Best Practices Manual.
3. \_\_\_\_\_

\_\_\_\_\_  
Approved By

\_\_\_\_\_  
Date

**Section VI. Denial.**

This Application has been **DENIED** for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Denied By

\_\_\_\_\_  
Date

Application / Permit Number \_\_\_\_\_

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**Section VII. Inspection.**

An on-site inspection was conducted on \_\_\_\_\_.  
The result of the inspection is as follows:

\_\_\_\_\_ The project has been completed in a satisfactory manner and meets the requirements of Chapter 70 of the Code of Ordinances of the City of Biddeford, Maine.

\_\_\_\_\_ The project has failed to be completed in a satisfactory manner and **DOES NOT** pass the inspection for the following reasons:

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\_\_\_\_\_  
Inspected By \_\_\_\_\_ Date \_\_\_\_\_

Re-inspections. Re-inspections require an additional inspection fee for each re-inspection.

Date \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_ Inspector \_\_\_\_\_ Fee \_\_\_\_\_ Receipt # \_\_\_\_\_

Date \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_ Inspector \_\_\_\_\_ Fee \_\_\_\_\_ Receipt # \_\_\_\_\_

Use this Space to sketch conditions (if necessary.)



# The City of Biddeford, Maine

## Building Sewer Application and Permit Instructions

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### **General Instructions.**

1. Use typewriter or ink to complete form.
2. Sections I, II and IV are to be completed by the property owner.
3. Section IV is to be signed by the property owner.
4. Section III is to be completed and signed by the contractor who will be performing the work.
5. Residential applications may require up to three business days for approval.
6. Commercial, business, industrial, change of use or other types of permits may require two weeks for approval.
7. Fees for residential applications must be made in full at the time application is made.
8. Application fee for types of permits other than residential must accompany application before the calculation of I & I removal and connection fees is made.
9. Application fees are non-refundable.
10. Copy of inspection reports will be forwarded to the owner and contractor if the work fails inspection. Inspection reports for passing work will be sent to the owner and contractor only if requested by the owner or the contractor.
11. Question regarding this application may be made to the City of Biddeford Wastewater Manager at (207) 284-9118.

### **Owner Information.**

1. All lines must be completed.
2. Owners address is the mailing address of the owner, not necessarily the address of the property application is being made for.

### **Property Information.**

1. Location of property is the street address of the property the application is being made for.
2. Map and lot information may be obtained from the City of Biddeford Tax Assessor, Building Inspection or Engineering Departments.
3. Check item "a" for the replacement of a damaged sewer lateral or service. If a new connection is made to the sewer main, the applicant must pay a \$400.00 sewer connection fee.
4. Residential sewer fees are based upon the number of bedrooms in a home. Fees for up to three bedrooms in a single family are based on estimated flows of 200 gallons per day. For additional bedrooms, the fee is calculated at 200 gallons plus 90 gallons per day per bedroom over three.
5. In calculating I & I removal fees, each apartment or unit in a multi-family home is treated as a single family home. Multi-family home permits will pay only one application fee, one connection fee and one inspection fee. Separate connection fees, inspection fees and application fees may be charged for multiple buildings.
6. Business, commercial, industrial, change of use and other types of permits may require additional information to be supplied by the applicant. Additional information may include, but is not limited to such things as type of business, number and type of employees, water use records, number of parking spaces, seats, meals to be served, etc.
7. Industrial permits will require an Industrial Pretreatment Program Permit. This permit must be obtained from the Industrial Pretreatment Specialist before applying for a sewer permit. The IPP Specialist is located at the City of Biddeford, Maine Wastewater Treatment Facility located on Water Street. The IPP Specialist may also be contacted by calling (207) 282-1350.
8. For permits other than those listed above contact the Wastewater Manager at (207) 284-9118.