

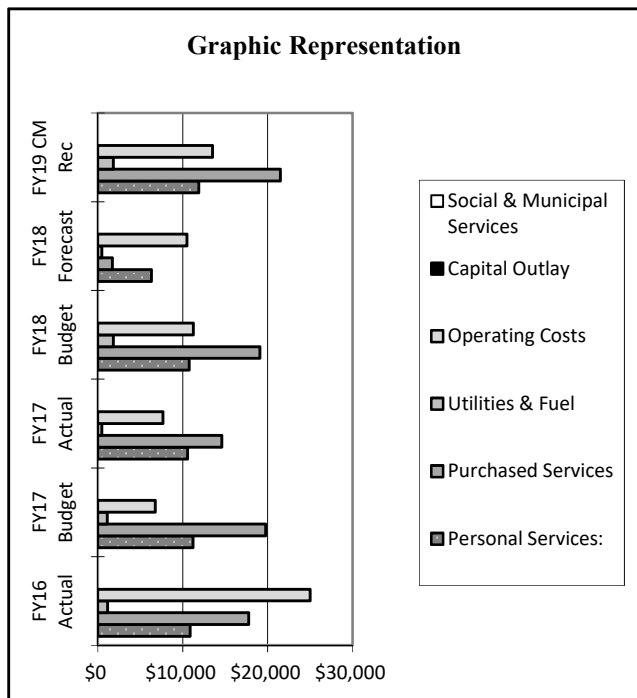
City of Biddeford, Maine

FY2019

Budget: Mooring Fees

Account Number: 31102

| | FY16 Actual | FY17 Budget | FY17 Actual | FY18 Budget | FY18 YTD | FY19 | |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | | | | | | Dept Head | Manager's Rec |
| Personnel Services: | \$10,862 | \$11,214 | \$10,577 | \$10,764 | \$6,320 | \$11,889 | \$11,889 |
| Purchased Services | \$17,775 | \$19,750 | \$14,592 | \$19,100 | \$1,712 | \$21,500 | \$21,500 |
| Utilities & Fuel | \$1,142 | \$1,100 | \$460 | \$1,800 | \$444 | \$1,800 | \$1,800 |
| Operating Costs | \$24,994 | \$6,750 | \$7,646 | \$11,250 | \$10,477 | \$13,500 | \$13,500 |
| Capital Outlay | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Social & Municipal Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTALS: | \$54,772 | \$38,814 | \$33,276 | \$42,914 | \$18,953 | \$48,689 | \$48,689 |



| FRINGE BENEFIT IMPACT (Estimated): | |
|------------------------------------|-------------|
| FICA | \$0 |
| Workers Comp | \$0 |
| Health Insurance | \$0 |
| Retirement | \$0 |
| Unemployment | \$0 |
| Other Insurance | \$0 |
| Total Fringe Benefit Impact | \$0 |
| # of Full Time Employees | 0.00 |

| | FY18 Budget | FY19 Manager's Rec | Dollar Change | Percentage Change |
|-----------------------------|-----------------|--------------------|----------------|-------------------|
| Personal Services: | \$10,764 | \$11,889 | \$1,125 | 10.4% |
| Purchased Services | \$19,100 | \$21,500 | \$2,400 | \$0 |
| Utilities & Fuel | \$1,800 | \$1,800 | \$0 | \$0 |
| Operating Costs | \$11,250 | \$13,500 | \$2,250 | 20.0% |
| Capital Outlay | \$0 | \$0 | \$0 | N/A |
| Social & Municipal Services | \$0 | \$0 | \$0 | N/A |
| TOTALS: | \$42,914 | \$48,689 | \$5,775 | 13.5% |

Personnel Services

| Account Number | Description | FY16 Actual | FY17 Budget | FY17 Actual | FY18 Budget | FY18 YTD 02/28/18 | FY19 | |
|----------------|------------------------------|-----------------|-----------------|-----------------|-----------------|-------------------|-----------------|-----------------|
| | | | | | | | Dept Head | Mgr's Rec |
| 60121 | Annual Stipend Pay Expense | \$9,000 | \$9,000 | \$9,000 | \$9,000 | \$4,500 | \$9,000 | \$9,000 |
| 60201 | FICA/Medicare-ER Share Exp | \$688 | \$689 | \$688 | \$689 | \$452 | \$689 | \$689 |
| 60251 | Conferences/Training Expense | \$300 | \$400 | \$350 | \$175 | \$725 | \$700 | \$700 |
| 60253 | Food/Lodging Expense | \$300 | \$400 | \$0 | \$150 | \$400 | \$700 | \$700 |
| 60256 | Dues/Memberships Expense | \$75 | \$75 | \$100 | \$100 | \$100 | \$150 | \$150 |
| 60370 | Workers Comp Insurance Exp | \$499 | \$650 | \$439 | \$650 | \$143 | \$650 | \$650 |
| Totals | | \$10,862 | \$11,214 | \$10,577 | \$10,764 | \$6,320 | \$11,889 | \$11,889 |

Purchased Services

| Account Number | Description | FY16 Actual | FY17 Budget | FY17 Actual | FY18 Budget | FY18 YTD 02/28/18 | FY19 | |
|----------------|-----------------------------|-----------------|-----------------|-----------------|-----------------|-------------------|-----------------|-----------------|
| | | | | | | | Dept Head | Mgr's Rec |
| 60310 | Service Contracts Expense | \$1,885 | \$3,600 | \$14,592 | \$2,950 | \$1,712 | \$5,000 | \$5,000 |
| 60312 | Temporary Contract Help Exp | \$15,000 | \$15,000 | \$0 | \$15,000 | \$0 | \$15,000 | \$15,000 |
| 60372 | Vehicle Insurance Expense | \$890 | \$1,150 | \$0 | \$1,150 | \$0 | \$1,500 | \$1,500 |
| Totals | | \$17,775 | \$19,750 | \$14,592 | \$19,100 | \$1,712 | \$21,500 | \$21,500 |

Utilities & Fuel

| Account Number | Description | FY16 Actual | FY17 Budget | FY17 Actual | FY18 Budget | FY18 YTD 02/28/18 | FY19 | |
|----------------|------------------|----------------|----------------|--------------|----------------|-------------------|----------------|----------------|
| | | | | | | | Dept Head | Mgr's Rec |
| 60411 | Gasoline Expense | \$1,142 | \$1,100 | \$460 | \$1,800 | \$444 | \$1,800 | \$1,800 |
| Totals | | \$1,142 | \$1,100 | \$460 | \$1,800 | \$444 | \$1,800 | \$1,800 |

Other Operating Costs

| Account Number | Description | FY16 Actual | FY17 Budget | FY17 Actual | FY18 Budget | FY18 YTD 02/28/18 | FY19 | |
|-------------------|------------------------------|----------------|----------------|----------------|----------------|----------------------|-----------|-----------|
| | | | | | | | Dept Head | Mgr's Rec |
| 60453 | Vehicle Repair/Tires/Oil Exp | \$21,740 | \$2,500 | \$4,234 | \$5,000 | \$5,477 | \$5,000 | \$5,000 |
| 60501 | Operating Supp/Eqst Non-Cap | \$0 | \$1,000 | \$0 | \$1,000 | \$0 | \$3,000 | \$3,000 |
| 60502 | Printing & Copying Expense | \$254 | \$250 | \$413 | \$250 | \$0 | \$500 | \$500 |
| 60799 | Transfer Out to Other Funds | \$3,000 | \$3,000 | \$3,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 |
| Totals | | \$24,994 | \$6,750 | \$7,646 | \$11,250 | \$10,477 | \$13,500 | \$13,500 |



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Annual Stipend Pay Expense

Department Number: 31102

Account Number: 60121

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$9,000.00 | \$9,000.00 | \$9,000.00 | \$9,000.00 | \$9,000.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$9,000.00 | \$9,000.00 | | \$0.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Stipend by ordinance



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31102

Account Number: 60201

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$688.48 | \$689.00 | \$688.48 | \$689.00 | \$688.50 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$688.50 | \$688.50 | | (\$0.50) |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Conferences/Training Expense

Department Number: 31102

Account Number: 60251

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$300.00 | \$400.00 | \$350.00 | \$175.00 | \$400.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$700.00 | \$700.00 | | \$525.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Training required by ordinance.

Training fee increase anticipated, expect to send additional staff to training.



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Food/Lodging Expense

Department Number: 31102

Account Number: 60253

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$300.00 | \$400.00 | \$0.00 | \$150.00 | \$400.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$700.00 | \$700.00 | | \$550.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Additional person to attend training



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Dues/Memberships Expense

Department Number: 31102

Account Number: 60256

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$75.00 | \$75.00 | \$100.00 | \$100.00 | \$100.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$150.00 | \$150.00 | | \$50.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fee required to attend training, increase anticipated



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Service Contracts Expense

Department Number: 31102

Account Number: 60310

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$1,885.00 | \$3,600.00 | \$14,591.50 | \$2,950.00 | \$4,188.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$5,000.00 | \$5,000.00 | | \$2,050.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Anticipated need to replace chain, buoy, and anchor



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Temporary Contract Help Exp

Department Number: 31102

Account Number: 60312

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$15,000.00 | \$15,000.00 | \$0.00 | \$15,000.00 | \$0.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$15,000.00 | \$15,000.00 | | \$0.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Workers Comp Insurance Exp

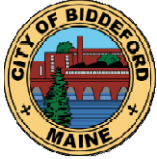
Department Number: 31102

Account Number: 60370

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$499.00 | \$650.00 | \$439.00 | \$650.00 | \$650.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$650.00 | \$650.00 | | \$0.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Vehicle Insurance Expense

Department Number: 31102

Account Number: 60372

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$889.50 | \$1,150.00 | \$0.00 | \$1,150.00 | \$1,150.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$1,500.00 | \$1,500.00 | | \$350.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Anticipated increase in insurance charges



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Gasoline Expense

Department Number: 31102

Account Number: 60411

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$1,141.55 | \$1,100.00 | \$460.44 | \$1,800.00 | \$1,500.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$1,800.00 | \$1,800.00 | | \$0.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Anticipated increase in use and cost



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 31102

Account Number: 60453

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$21,739.93 | \$2,500.00 | \$4,233.66 | \$5,000.00 | \$5,500.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$5,000.00 | \$5,000.00 | | \$0.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Anticipate maintenance and repair



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 31102

Account Number: 60501

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$0.00 | \$1,000.00 | \$0.00 | \$1,000.00 | \$0.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$3,000.00 | \$3,000.00 | | \$2,000.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Anticipated needed equipment and supplies



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Printing & Copying Expense

Department Number: 31102

Account Number: 60502

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$253.75 | \$250.00 | \$412.75 | \$250.00 | \$250.00 |

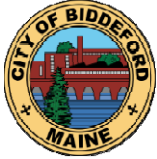
| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$500.00 | \$500.00 | | \$250.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Printing for mooring permits

Rumery's absorbs costs of copies for monthly meetings. This may not always be the case.

Best have money in budget for monthly meetings.



Fiscal Year 2019 Budget Request

March 9, 2018

Department: Mooring Fees

Account Title: Transfer Out to Other Funds

Department Number: 31102

Account Number: 60799

| FY2016 Actual | FY 2017 Budget | FY 2017 Actual | FY 2018 Budget | FY 2018 Est. Expended |
|------------------|-------------------|-------------------|-------------------|--------------------------|
| \$3,000.00 | \$3,000.00 | \$3,000.00 | \$5,000.00 | \$5,000.00 |

| FY-2019 Budget | Department Request | City Mgr Recommendation | Council Action | Increase (Decrease) |
|-------------------|-----------------------|----------------------------|-------------------|------------------------|
| | \$5,000.00 | \$5,000.00 | | \$0.00 |

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.
