

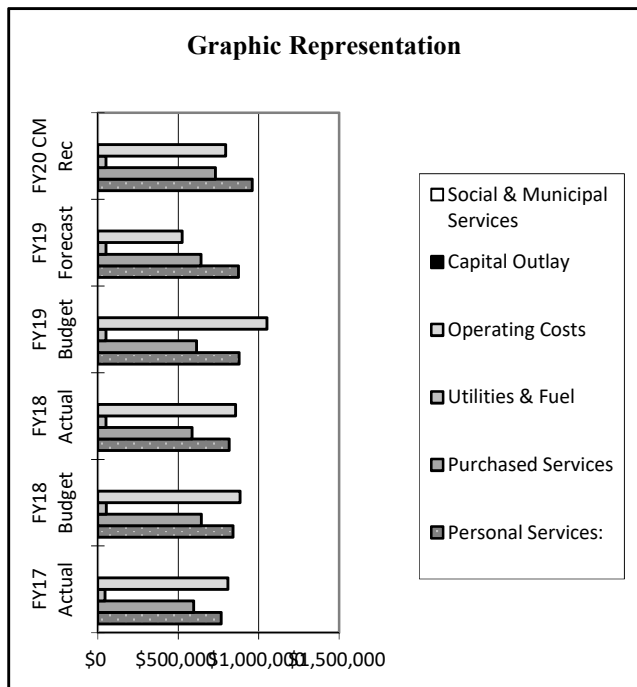
City of Biddeford, Maine

FY2020

Budget: General Administration

Account Number: 21111

	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20	
						Dept Head	Manager's Rec
Personnel Services:	\$767,109	\$840,033	\$815,694	\$879,007	\$412,607	\$959,051	\$930,065
Purchased Services	\$594,834	\$644,102	\$585,327	\$614,191	\$529,437	\$730,212	\$730,212
Utilities & Fuel	\$44,319	\$52,254	\$49,439	\$50,400	\$27,930	\$49,933	\$49,933
Operating Costs	\$807,901	\$883,502	\$855,237	\$1,050,587	\$384,080	\$793,896	\$793,896
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$2,214,163	\$2,419,891	\$2,305,697	\$2,594,185	\$1,354,053	\$2,533,091	\$2,504,105



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$3,410
Workers Comp	\$288
Health Insurance	\$9,739
Retirement	\$4,015
Unemployment	\$78
Other Insurance	\$897
Total Fringe Benefit Impact	\$18,428
# of Full Time Employees	1.00

	FY19 Budget	FY20 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$879,007	\$930,065	\$51,058	5.8%
Purchased Services	\$614,191	\$730,212	\$116,021	\$0
Utilities & Fuel	\$50,400	\$49,933	-\$467	\$0
Operating Costs	\$1,050,587	\$793,896	-\$256,691	-24.4%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$2,594,185	\$2,504,105	-\$90,080	-3.5%

Personnel Services

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$40,154	\$40,154
60107	Interns	\$0	\$0	\$0	\$22,500	\$5,852	\$4,427	\$4,427
60201	FICA/Medicare-ER Share Exp	\$7,422	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$378	\$0	\$0	\$0	\$0	\$0	\$0
60210	HRA portion of Health Ins	\$100,760	\$160,000	\$141,954	\$148,936	\$64,688	\$133,947	\$133,947
60211	NNEBT Ins Employer Share E	\$584	\$0	\$0	\$0	\$0	\$0	\$0
60214	Retiree Health Premiums Expe	\$185,265	\$178,313	\$192,199	\$185,000	\$85,898	\$176,772	\$176,772
60217	RHSA Plan ER Share	\$15	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$24,422	\$31,720	\$30,776	\$31,589	\$9,513	\$38,606	\$38,606
60259	Unemployment Comp Exp	\$0	\$15,000	\$7,316	\$15,000	\$0	\$15,000	\$15,000
60370	Workers Comp Insurance Exp	\$448,263	\$455,000	\$443,450	\$475,982	\$246,656	\$550,146	\$521,160
Totals		\$767,109	\$840,033	\$815,694	\$879,007	\$412,607	\$959,051	\$930,065

Purchased Services

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60301	Legal Services Expense	\$90,081	\$105,000	\$83,882	\$90,000	\$71,173	\$85,800	\$85,800
60302	Audit Services Expense	\$39,173	\$38,818	\$34,020	\$38,000	\$33,280	\$35,000	\$35,000
60304	Registry of Deeds Fee Expens	\$14,147	\$12,000	\$5,311	\$10,500	\$6,462	\$10,500	\$10,500
60308	Actuarial Expense	\$7,300	\$8,000	\$2,000	\$4,000	\$8,300	\$8,300	\$8,300
60310	Service Contracts Expense	\$15,374	\$11,130	\$15,957	\$11,900	\$7,228	\$12,873	\$12,873
60315	User License Expense	\$132,811	\$152,500	\$163,762	\$172,086	\$148,096	\$229,701	\$229,701
60319	Employee Assistance Program	\$4,368	\$5,100	\$3,120	\$0	\$3,744	\$3,744	\$3,744
60320	Advertising	\$22,685	\$40,000	\$29,241	\$40,000	\$18,481	\$36,500	\$36,500
60322	UCC Expense	\$15	\$0	\$15	\$30	\$0	\$30	\$30
60325	Postage/Shipping Expense	\$39,090	\$34,000	\$29,568	\$35,000	\$18,233	\$34,864	\$34,864
60371	General Insurance Expense	\$28,564	\$29,999	\$29,424	\$28,500	\$31,771	\$32,153	\$32,153
60372	Vehicle Insurance Expense	\$80,051	\$83,000	\$76,176	\$80,000	\$80,561	\$85,050	\$85,050
60373	Building/Boiler Insurance Exp	\$41,029	\$41,630	\$41,310	\$41,500	\$41,387	\$43,456	\$43,456
60377	Surety Bonds Expense	\$636	\$625	\$489	\$675	\$738	\$675	\$675
60379	Public Official Liab Insur Exp	\$31,129	\$32,300	\$30,714	\$32,000	\$31,637	\$33,219	\$33,219
60380	Police Prof Liab Insur Exp	\$48,382	\$50,000	\$31,478	\$30,000	\$28,346	\$28,346	\$28,346
60383	Insurance Deductibles	\$0	\$0	\$8,861	\$0	\$0	\$0	\$0
Totals		\$594,834	\$644,102	\$585,327	\$614,191	\$529,437	\$730,212	\$730,212

Utilities & Fuel

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60402	Phone/Celular/Paging Exp	\$18,390	\$23,791	\$20,553	\$22,000	\$11,430	\$21,533	\$21,533
60406	Fiber/Internet Expense	\$25,929	\$28,463	\$28,886	\$28,400	\$16,500	\$28,400	\$28,400
Totals		\$44,319	\$52,254	\$49,439	\$50,400	\$27,930	\$49,933	\$49,933

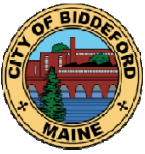
Other Operating Costs

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$3,950	\$3,750	\$4,054	\$4,000	\$1,637	\$4,000	\$4,000
60501	Operating Supp/Eqt Non-Cap	\$2,456	\$3,000	\$4,501	\$3,000	\$1,183	\$3,500	\$3,500
60502	Printing & Copying Expense	\$14,193	\$16,000	\$18,008	\$17,000	\$10,831	\$18,099	\$18,099
60701	Bad Debt Expense	\$288,091	\$275,000	\$274,992	\$0	\$0	\$0	\$0
60794	Unallocated	\$0	(\$262,500)	\$0	\$0	\$0	\$0	\$0
60795	Personnel Reserve	\$428,909	\$536,252	\$465,127	\$433,207	\$280,823	\$423,297	\$423,297
60797	Miscellaneous Expense	\$20,302	\$12,000	\$38,555	\$12,000	\$39,605	\$45,000	\$45,000
60798	Contingency	\$0	\$250,000	\$0	\$531,380	\$0	\$250,000	\$250,000
60799	Transfer Out to Other Funds	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Totals		\$807,901	\$883,502	\$855,237	\$1,050,587	\$384,080	\$793,896	\$793,896

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
 Fiscal Year 2020 BUDGET

DEPARTMENT: 21111 General Administration

CLASSIFICATION	EMP #	FTE	YEAREND	REQUESTED	CITY MANAGER	COUNCIL	LAST NAME
			ANNUALIZED				
Intern	6	-	4,410.04	4,427.00	4,427.00	4,427.00	0
MANAGEMENT ANALYSIS	301	1.00	40,000.00	40,153.85	40,153.85	40,153.85	NEW POSITION
TOTAL BUDGETED POSITIONS			1.00	44,410.04	44,580.85	44,580.85	44,580.85



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: F-T Employee Wage Exp

Department Number: 21111

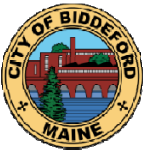
Account Number: 60105

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	40,153.85	\$40,153.85		\$40,153.85

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

New Management Analysis Position



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Interns

Department Number: 21111

Account Number: 60107

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$0.00	\$0.00	\$22,500.00	\$17,800.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	4,427.00	4,427.00		(\$18,073.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budget for intern position(s)



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: HRA portion of Health Ins

Department Number: 21111

Account Number: 60210

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$100,759.93	\$160,000.00	\$141,953.57	\$148,936.00	\$130,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$133,947.04	\$133,947.04		(\$14,988.96)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This is the HRA portion of the health insurance.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Retiree Health Premiums Expens

Department Number: 21111

Account Number: 60214

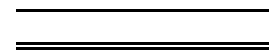
FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$185,264.65	\$178,313.00	\$192,198.51	\$185,000.00	\$177,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	176,771.52	\$176,771.52		(\$8,228.48)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Police	\$ 15,148.44
PW	\$ 29,400.00
NonUnion/Fire	\$ 63,202.92
Aetna	\$ 155,090.40
Reimbursements	\$ (86,070.24)
	176,771.52





Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Dues/Memberships Expense

Department Number: 21111

Account Number: 60256

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$24,422.40	\$31,720.00	\$30,776.12	\$31,589.00	\$30,863.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 38,606.00	\$38,606.00		\$7,017.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Organization</i>	<i>Fee</i>
Maine Municipal Assoc - Annual Membership (Calendar year membership) 2019 plus 1%	\$ 21,479.00
Maine Service Centers Coalition	\$ 2,650.00
Biddeford Saco Chamber of Commerce	\$ 5,000.00
Alliance for Innovation	\$ 1,900.00
Southern Maine Planning & Development	\$ 325.00
Grow Smart Maine	\$ 180.00
Cumberland County Soil & Water Conservation District (Clean Water Collaborative) ¹	\$ 7,072.00
	\$ 38,606.00

¹Two year Clean Water Collaborative initiative in support of program priority implementation (FY19 & FY20 only)

\$2,500 - Clean water collaborative outreach

\$4,572 - Priority implementation



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Unemployment Comp Exp

Department Number: 21111

Account Number: 60259

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$15,000.00	\$7,315.71	\$15,000.00	\$15,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000.00	\$15,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for unemployment expenses



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Legal Services Expense

Department Number: 21111

Account Number: 60301

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$90,081.26	\$105,000.00	\$83,882.10	\$90,000.00	\$100,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	85,800.00	\$85,800.00		(\$4,200.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Change in mgt practices and experience is resulting in reductions in expenditures; majority of costs are related to:

1. Ongoing litigation
2. Attendance at meetings

		<u>Legal Trend Actual</u>
2012	\$	141,701.33
2013	\$	213,504.54
2014	\$	144,851.38
2015	\$	201,585.27
2016	\$	201,430.88
2017	\$	90,081.26
2018	\$	83,882.10
Average	\$	153,862.39
Median	\$	144,851.38
Maximum	\$	213,504.54

<i>Legal Expense</i>	90,000.00
<i>Mayor's Coalition has been paid out of legal and is now being moved to 21101</i>	(4,200.00)
<i>New Amount</i>	85,800.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Audit Services Expense

Department Number: 21111

Account Number: 60302

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$39,172.57	\$38,818.00	\$34,020.00	\$38,000.00	\$33,280.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$35,000.00	\$35,000.00		(\$3,000.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Registry of Deeds Fee Expense

Department Number: 21111

Account Number: 60304

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$14,147.00	\$12,000.00	\$5,310.50	\$10,500.00	\$12,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,500.00	\$10,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

History

<i>Fiscal Year</i>	<i>Actual</i>
FY2013	\$ 9,652.39
FY2014	\$ 9,223.36
FY2015	\$ 10,503.64
FY2016	\$ 11,813.88
FY2017	\$ 14,147.00
FY2018	\$ 5,310.50
Average	\$ 10,108.46
Median	\$ 10,078.02
Maximum	\$ 14,147.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21111

Account Number: 60306

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

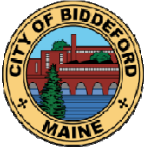
FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,000.00	\$50,000.00		\$50,000.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Description</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Subtotal</i>
Misc. Contingency	1	\$50,000.00	\$50,000.00

Increase funding for misc. outside consultants and experts required during the year to support pace of project work
 Moved from Administration (21102)



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Actuarial Expense

Department Number: 21111

Account Number: 60308

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$7,300.00	\$8,000.00	\$2,000.00	\$4,000.00	\$8,300.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,300.00	\$8,300.00		\$4,300.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Service Contracts Expense

Department Number: 21111

Account Number: 60310

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$15,373.90	\$11,130.00	\$15,956.91	\$11,900.00	\$15,600.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 12,873.00	\$12,873.00		\$973.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Expense</i>
Group Dynamics	\$ 4,365.00
Csone	\$ 5,052.00
Mailfinance Lease	\$ 3,456.00
	\$ 12,873.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: User License Expense

Department Number: 21111

Account Number: 60315

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$132,810.66	\$152,500.00	\$163,762.03	\$172,086.00	\$172,086.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$229,701.00	\$229,701.00		\$57,615.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reflects increases in existing fees and software as approved (Citrix FileShare & Scale)
 Reflects a reduction of \$13,891 in licenses due to transition to hyperconverge and end of subscriptions

New software proposed includes:

Polco polling software	\$	6,000.00
C-Cure SQL server reporting software	\$	2,500.00
Exacq video serveillance software	\$	2,500.00
ESRI Modules	\$	11,500.00
	\$	22,500.00

Detail provided on back-up sheet

Licenses and Software

Back-up for page 21111-60315

Existing Licenses Software	Cost	Description/Explanation:
Munis	\$61,756.00	All Munis Moduals
Munis OSDBA Contract	\$14,889.29	Support for Munis
Munis GUI Support	\$1,950.00	GUI Support
Munis Vshell	\$1,650.00	Single sign on
Barracuda Message Archiver	\$4,249.00	Local Archiver
Barracuda Email Security Gateway	\$2,260.00	Email Virus and Spam Filter
Baracuda Webfilter	\$1,500.00	Webfiltering
Barracuda Cloud Archive Mirror	\$0.00	Removed w/addition of Scale
Trend Micro	\$2,800.00	Virus protection
Civic Plus	\$2,900.00	Web Site Hosting and Tools (FY19 est. \$200 increase)
Citrix	\$6,655.22	Subscription Advantage
Citrix ShareFile	\$6,000.00	File Sharing Software (approved FY2019)
Digi Cert Certificate	\$719.00	Websites Certificates
Quest Vranger	\$0.00	Removed w/addition of Scale
Veritas Backup Exec	\$316.00	Backup Software Subscription Advantage. (reduced due to Scale)
Vmware Maintenance	\$0.00	Removed w/ addition of Scale
Cisco Smartnets	\$1,721.00	Vmware Maint (24/7 support)
Zultys Subscription	\$7,102.26	Phone system Support and Software
ESRI Maintenance	\$13,500.00	GIS Software
HP San Care Pack	\$0.00	Removed w/ addition of Scale
Bomgar Renewal	\$1,102.87	Remote support for IT staff (FY18 est. \$62 increase)
Aplus.net	\$58.00	Domain name registration
Teen Center Webfilter	\$419.00	Webfilter for Teen Center (FY18 est. \$ 100 decrease)
Granicus Appliance	\$1,890.00	Appliance Fee for Granicus
Granicus	\$10,800.00	Video Archive and Indexing Software
Last Pass	\$85.00	Password Manager
SQL Software assurance	\$3,384.00	Munis, Treatment Plant SQL
Welpac	\$2,000.00	Welfare Software
Vision	\$12,500.00	Vision Maintenance, Hosting, and Commitment Services
Knowbe4	\$0.00	Threat Testing Software (one time subscription)
Scale Computing	\$26,000.00	Scale Service Fees (FY2019)
Existing License Total	\$188,206.64	

Licenses Hardware Maintenance	Cost	Description/Explanation
Critical Care	\$18,142.00	Hardware and Maint for most equipment (reduced due to Scale)
Formax	\$852.00	Folder maint.
Old San Warrantee	\$0.00	Removed w/ addition of Scale
Existing Hardware Total	\$18,994.00	

New Software FY2020	Cost	Description/Explanation
Polco	\$6,000.00	Polling Software
C-Cure	\$2,500.00	SQL Server Reporting
Exacq	\$2,500.00	Video Surveillance Software
ESRI Modules	\$11,500.00	Maximizes Utilization of ESRI GIS Software
***	\$***	Web and Social Media Archiving
New Software Total	\$22,500.00	

Existing Software	\$188,206.64
Existing Hardware	\$18,994.00
New Software	\$22,500.00
FY 2018 Total	\$229,700.64



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Employee Assistance Program Ex

Department Number: 21111

Account Number: 60319

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$4,368.00	\$5,100.00	\$3,120.00	\$0.00	\$3,744.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,744.00	\$3,744.00		\$3,744.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Advertising

Department Number: 21111

Account Number: 60320

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$22,684.67	\$40,000.00	\$29,240.76	\$40,000.00	\$40,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 36,500.00	\$36,500.00		(\$3,500.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Advertising	40,000.00
Reduce by Jobs in ME Moved to HR budget	(3,500.00)
	36,500.00
Journal Tribune	24,000.00
Mainly Media	8,000.00
Maine Today	2,500.00
Other	2,000.00
	36,500.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: UCC Expense

Department Number: 21111

Account Number: 60322

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$15.00	\$0.00	\$15.00	\$30.00	\$30.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30.00	\$30.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City uses UCC process to assist in collections for personal property tax collections



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Postage/Shipping Expense

Department Number: 21111

Account Number: 60325

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$39,089.63	\$34,000.00	\$29,568.34	\$35,000.00	\$34,500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 34,864.00	\$34,864.00		(\$136.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Formax	\$	364.00
Bill Trust (mailing tax bills)	\$	6,000.00
Fedex	\$	500.00
Postage Machine	\$	28,000.00
	\$	34,864.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Workers Comp Insurance Exp

Department Number: 21111

Account Number: 60370

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$448,262.90	\$455,000.00	\$443,450.48	\$475,982.00	\$504,149.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$550,146.00	\$521,160.00		\$45,178.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>FY History</i>	<i>Expense</i>
2012 \$	520,861.50
2013 \$	519,651.10
2014 \$	530,443.73
2015 \$	409,749.00
2016 \$	450,921.93
2017 \$	448,262.90
2018 \$	443,450.48
Average \$	474,762.95
Median \$	450,921.93
Max \$	530,443.73

Expenses expected to rise due to settlements and Mod rate impacts

<i>Original budget</i>	\$550,146.00
<i>reduce by the 6 new fire positions in Part II budget</i>	(28,986.00)
<i>New budget</i>	\$521,160.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: General Insurance Expense

Department Number: 21111

Account Number: 60371

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$28,563.75	\$29,999.00	\$29,423.75	\$28,500.00	\$30,622.25

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$32,153.36	\$32,153.36		\$3,653.36

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Expect a moderate increase for FY2020

	<i>Fiscal Year</i>	<i>Actual</i>	<i>Net Change</i>
	2012	\$ 18,048.00	
	2013	\$ 18,055.00	\$ 7.00
	2014	\$ 20,399.00	\$ 2,344.00
	2015	\$ 24,423.00	\$ 4,024.00
	2016	\$ 27,834.75	\$ 3,411.75
	2017	\$ 28,563.75	\$ 729.00
	2018	\$ 29,423.75	\$ 860.00
Average		\$ 23,821.04	\$ 1,895.96
Median		\$ 24,423.00	\$ 1,602.00
Maximum		\$ 29,423.75	\$ 4,024.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Vehicle Insurance Expense

Department Number: 21111

Account Number: 60372

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$80,051.00	\$83,000.00	\$76,175.50	\$80,000.00	\$81,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$85,050.00	\$85,050.00		\$5,050.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Insurance Agent says we are expected to have a 2.5%-5% increase, depending if we remain under the rate stabiliation
Our claims have been higher then normal

	<i>Fiscal Year</i>	<i>Actual</i>	<i>Net Change</i>
	2012	\$ 46,668.00	
	2013	\$ 54,295.00	\$ 7,627.00
	2014	\$ 64,061.50	\$ 9,766.50
	2015	\$ 63,730.00	\$ (331.50)
	2016	\$ 68,518.50	\$ 4,788.50
	2017	\$ 80,051.00	\$ 11,532.50
	2018	\$ 76,165.50	\$ (3,885.50)
Average		\$ 64,784.21	
Median		\$ 64,061.50	
Maximum		\$ 80,051.00	



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Building/Boiler Insurance Exp

Department Number: 21111

Account Number: 60373

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$41,029.00	\$41,630.00	\$41,310.00	\$41,500.00	\$41,387.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43,456.35	\$43,456.35		\$1,956.35

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Fiscal Year</i>	<i>Actual</i>	<i>Net Change</i>
2013 \$	35,985.00	
2014 \$	43,087.00 \$	7,102.00
2015 \$	41,641.28 \$	(1,445.72)
2016 \$	39,523.00 \$	(2,118.28)
2017 \$	41,029.00 \$	1,506.00
2018 \$	41,310.00 \$	281.00
Average	\$ 40,429.21	
Median	\$ 41,169.50	
Maximum	\$ 43,087.00	



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Surety Bonds Expense

Department Number: 21111

Account Number: 60377

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$636.46	\$625.00	\$488.54	\$675.00	\$675.00

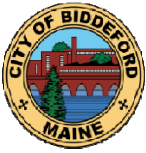
FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$675.00	\$675.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Bonding for:

Jim Bennett	City Manager/Treasurer	\$	225.00
Cheryl Fournier	Finance Director	\$	225.00
Kristy Cyr	Tax Collector	\$	225.00
		\$	675.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Public Official Liab Insur Exp

Department Number: 21111

Account Number: 60379

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$31,129.00	\$32,300.00	\$30,714.00	\$32,000.00	\$31,637.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$33,218.85	\$33,218.85		\$1,218.85

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

P&C insurance says between 3-5% increase this year, budgeting 5%

<i>Fiscal Year</i>	<i>Actual</i>	<i>Net Change</i>
2013 \$	17,610.00	
2014 \$	19,468.00 \$	1,858.00
2015 \$	30,977.00 \$	11,509.00
2016 \$	31,626.00 \$	649.00
2017 \$	31,129.00 \$	(497.00)
2018 \$	30,714.00 \$	(415.00)
Average	\$ 26,920.67	
Median	\$ 30,845.50	
Maximum	\$ 31,626.00	



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Police Prof Liab Insur Exp

Department Number: 21111

Account Number: 60380

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$48,382.00	\$50,000.00	\$31,478.00	\$30,000.00	\$28,346.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,346.00	\$28,346.00		(\$1,654.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CALEA designation in FY2019 they gave us the discount in FY2019, and it should continue

<i>Fiscal Year</i>	<i>Actual</i>	<i>Net Change</i>
2012 \$	14,560.80	
2013 \$	11,881.00 \$	(2,679.80)
2014 \$	70,086.00 \$	58,205.00
2015 \$	63,501.47 \$	(6,584.53)
2016 \$	60,218.00 \$	(3,283.47)
2017 \$	48,382.00 \$	(11,836.00)
2018 \$	31,478.00 \$	(16,904.00)



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Insurance Deductibles

Department Number: 21111

Account Number: 60383

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$0.00	\$8,861.11	\$0.00	\$7,500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Phone/Celular/Paging Exp

Department Number: 21111

Account Number: 60402

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$18,389.99	\$23,791.00	\$20,553.41	\$22,000.00	\$21,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 21,532.56	\$21,532.56		(\$467.44)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

GWI	\$	7,522.56
Mathew Eddy	\$	210.00
Verizon Wireless	\$	13,200.00
Welfare (reimbursement for personal phone use)	\$	600.00
	<u>\$</u>	<u>21,532.56</u>



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Fiber/Internet Expense

Department Number: 21111

Account Number: 60406

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$25,928.58	\$28,463.00	\$28,885.68	\$28,400.00	\$28,285.68

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,400.00	\$28,400.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Months</i>	<i>Rate/Month</i>	<i>Total</i>
12	2370 \$	28,440.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21111

Account Number: 60500

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$3,950.45	\$3,750.00	\$4,054.11	\$4,000.00	\$4,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000.00	\$4,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



City Hall copy paper, state pricing through WB Mason currently

2013	\$	2,649.78
2014	\$	2,045.31
2015	\$	5,547.39
2016	\$	4,816.29
2017	\$	3,950.45
2018	\$	4,054.11
Average	\$	3,843.89
Median	\$	4,002.28
Maximum	\$	5,547.39



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21111

Account Number: 60501

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$2,456.00	\$3,000.00	\$4,501.40	\$3,000.00	\$3,500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500.00	\$3,500.00		\$500.00

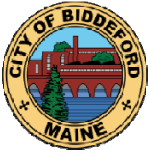
Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Employee employment screening and testing. Anticipated constant expense to fill vacant positions and departures

2013	\$	2,600.65
2014	\$	3,608.39
2015	\$	3,482.15
2016	\$	3,250.13
2017	\$	2,456.00
2018	\$	4,501.40

Average	\$	3,316.45
Median	\$	3,366.14
Maximum	\$	4,501.40

Other \$3,500.00



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Printing & Copying Expense

Department Number: 21111 Account Number: 60502

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$14,193.33	\$16,000.00	\$18,007.59	\$17,000.00	\$17,800.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 18,098.50	\$18,098.50		\$1,098.50

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Bill Trust has a 5% increase starting 1/1/19.	\$	4,070.00
		5%
	\$	4,273.50
Tyler Forms and Check Stock	\$	1,900.00
Specialized Purchasing	\$	8,525.00
Envelope, Employee Permits, and other Printing	\$	1,700.00
Invoice Cloud	\$	1,700.00
	\$	18,098.50



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Unallocated

Department Number: 21111

Account Number: 60794

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	-\$262,500.00	\$0.00	\$0.00	

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Personnel Reserve

Department Number: 21111

Account Number: 60795

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$428,908.77	\$536,252.00	\$465,126.78	\$433,207.00	\$433,207.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 423,297.06	\$423,297.06		(\$9,909.94)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

VBB Longevity (last payment FY2020) Longevity Fire Dept Retirements Police & PWD Retirements Benefit Contingency (Change in Personnel) Non-Union Merit Raises Catch Up Funding for Non-union	\$ \$ \$ \$ \$ \$ \$ \$	100,000.00 100,869.62 21,230.49 6,785.15 67,483.27 35,000.00 72,403.00 45,047.00	\$ \$ \$ \$ \$ \$ \$ \$ -
\$		448,818.53	\$ 423,297.06



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Miscellaneous Expense

Department Number: 21111

Account Number: 60797

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$20,301.98	\$12,000.00	\$38,555.37	\$12,000.00	\$16,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 45,000.00	\$45,000.00		\$33,000.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for expenses not categorized elsewhere and unexpected expenses.

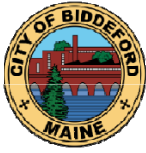
Examples of prior year expenses include, recognition placques, bereavement or illness flowers, submission fee for CAFR award program, FEMA Mapping consultant, etc.

Estimated expenses ongoing 11,500.00

New expense for 2020 includes:

Periodic structural analysis of 3 Lincoln stack	(to be bid out)	\$ 13,000.00
FAA lighting on stack periodic repair		\$ 16,500.00
3 Lincoln perimeter fencing repair (winter damage)		\$ 4,000.00
		\$ 33,500.00
		\$ 45,000.00

	<u>FY History</u>	<u>Expense</u>
2013	\$	7,570.86
2014	\$	5,624.40
2015	\$	11,997.16
2016	\$	12,857.74
2017	\$	20,301.98
2018	\$	38,555.37



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Contingency

Department Number: 21111

Account Number: 60798

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$250,000.00	\$0.00	\$531,380.00	\$0.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250,000.00	\$250,000.00		(\$281,380.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2020 Budget Request

March 5, 2019

Department: General Administration

Account Title: Transfer Out to Other Funds

Department Number: 21111

Account Number: 60799

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,000.00	\$50,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

River Patrol Fees	\$	15,000.00
Airport Subsidy	\$	35,000.00
	\$	50,000.00