

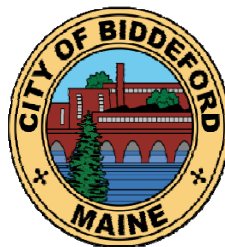
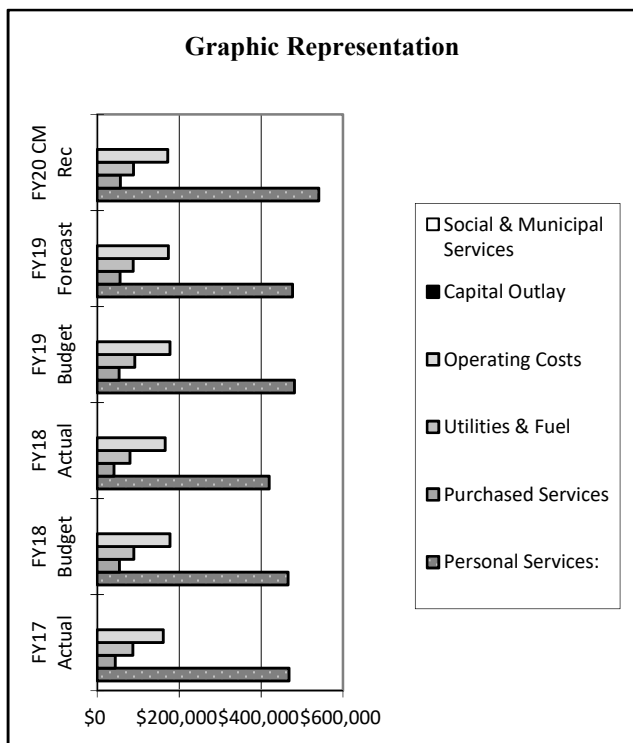
# City of Biddeford, Maine

**FY2020**

**Budget: P.W. Wastewater Maintenance**

**Account Number: 35104**

	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD	FY20	
						Dept Head	Manager's Rec
Personnel Services:	\$467,942	\$466,198	\$419,912	\$481,895	\$262,195	\$540,813	\$540,813
Purchased Services	\$43,781	\$53,845	\$40,715	\$52,945	\$39,608	\$56,530	\$56,530
Utilities & Fuel	\$87,004	\$89,098	\$79,990	\$91,330	\$42,792	\$88,239	\$88,239
Operating Costs	\$161,067	\$177,600	\$165,994	\$177,975	\$37,764	\$172,250	\$172,250
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$759,794</b>	<b>\$786,741</b>	<b>\$706,610</b>	<b>\$804,145</b>	<b>\$382,359</b>	<b>\$857,832</b>	<b>\$857,832</b>



**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$27,578
Workers Comp	\$11,457
Health Insurance	\$118,684
Retirement	\$31,880
Unemployment	\$314
Other Insurance	\$2,789
<b>Total Fringe Benefit Impact</b>	<b>\$192,702</b>
<b># of Full Time Employees</b>	<b>6.00</b>

	FY19 Budget	FY20 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$481,895	\$540,813	\$58,918	12.2%
Purchased Services	\$52,945	\$56,530	\$3,585	\$0
Utilities & Fuel	\$91,330	\$88,239	-\$3,091	\$0
Operating Costs	\$177,975	\$172,250	-\$5,725	-3.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$804,145</b>	<b>\$857,832</b>	<b>\$53,687</b>	<b>6.7%</b>

## Personnel Services

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$68,962	\$70,320	\$70,226	\$69,618	\$41,478	\$72,523	\$72,523
60105	F-T Employee Wage Exp	\$238,556	\$234,620	\$210,964	\$233,982	\$134,696	\$262,228	\$262,228
60111	Overtime Wage Expense	\$19,326	\$9,597	\$14,006	\$12,500	\$4,753	\$13,895	\$13,895
60129	Insurance Buyout Pay	\$2,000	\$2,000	\$2,500	\$4,000	\$500	\$4,000	\$4,000
60201	FICA/Medicare-ER Share Exp	\$23,124	\$24,775	\$22,015	\$26,470	\$13,204	\$29,000	\$29,000
60202	MPERS-Employer Share Exp	\$18,482	\$18,510	\$17,372	\$21,490	\$14,584	\$29,981	\$29,981
60203	457 Plan-Employer Share Exp	\$4,369	\$7,325	\$3,491	\$6,738	\$1,962	\$3,775	\$3,775
60210	HPHC Ins Employer Share Ex	\$4,639	\$0	\$0	\$0	\$0	\$0	\$0
60211	NNEBT Ins Employer Share F	\$82,858	\$93,256	\$74,419	\$101,275	\$49,556	\$118,684	\$118,684
60212	S-T Disability ER Share Exp	\$73	\$30	\$13	\$43	\$0	\$79	\$79
60213	L-T Disability ER Share Exp	\$260	\$250	\$246	\$264	\$149	\$433	\$433
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$2,326	\$2,340	\$2,121	\$2,340	\$1,140	\$2,340	\$2,340
60230	Clothing/Uniforms Expense	\$2,055	\$2,100	\$2,059	\$2,100	\$172	\$3,300	\$3,300
60251	Conferences/Training Expense	\$895	\$1,000	\$480	\$1,000	\$0	\$500	\$500
60252	Travel/Mileage Expense	\$0	\$25	\$0	\$25	\$0	\$25	\$25
60253	Food/Lodging Expense	\$18	\$50	\$0	\$50	\$0	\$50	\$50
<b>Totals</b>		<b>\$467,942</b>	<b>\$466,198</b>	<b>\$419,912</b>	<b>\$481,895</b>	<b>\$262,195</b>	<b>\$540,813</b>	<b>\$540,813</b>

## Purchased Services

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60312	Temporary Contract Help Exp	\$26,803	\$29,270	\$23,476	\$29,270	\$25,075	\$29,855	\$29,855
60313	Construction Services Expense	\$13,967	\$15,000	\$14,236	\$14,000	\$3,714	\$14,000	\$14,000
60330	Equipment Rent/Lease Exp	\$1,583	\$500	\$163	\$600	\$0	\$600	\$600
60342	Grit Disposal Expense	\$1,428	\$9,000	\$2,839	\$9,000	\$10,818	\$12,000	\$12,000
60345	Rodent Control Expense	\$0	\$75	\$0	\$75	\$0	\$75	\$75
<b>Totals</b>		<b>\$43,781</b>	<b>\$53,845</b>	<b>\$40,715</b>	<b>\$52,945</b>	<b>\$39,608</b>	<b>\$56,530</b>	<b>\$56,530</b>

## Utilities &amp; Fuel

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$65,943	\$68,000	\$58,570	\$68,000	\$30,708	\$65,000	\$65,000
60402	Phone/Celular/Paging Exp	\$5,307	\$5,200	\$5,269	\$5,200	\$2,747	\$6,171	\$6,171
60410	Diesel Fuel Expense	\$8,597	\$9,108	\$8,911	\$10,340	\$5,289	\$9,724	\$9,724
60411	Gasoline Expense	\$7,157	\$6,790	\$7,239	\$7,790	\$4,048	\$7,344	\$7,344
<b>Totals</b>		<b>\$87,004</b>	<b>\$89,098</b>	<b>\$79,990</b>	<b>\$91,330</b>	<b>\$42,792</b>	<b>\$88,239</b>	<b>\$88,239</b>

## Other Operating Costs

Account Number	Description	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 01/31/19	FY20	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$57,603	\$50,000	\$47,454	\$50,000	\$17,330	\$50,000	\$50,000
60452	Operating Equip Repair Exp	\$12,831	\$13,625	\$8,824	\$14,000	\$2,255	\$14,000	\$14,000
60453	Vehicle Repair/Tires/Oil Exp	\$21,019	\$20,000	\$23,542	\$20,000	\$6,333	\$18,000	\$18,000
60457	Road Maint/Improve Non-Cap	\$12,311	\$20,000	\$15,074	\$20,000	\$0	\$20,000	\$20,000
60461	Repair/Maint-CommunsEquip	\$0	\$650	\$3,356	\$650	\$0	\$650	\$650
60500	Admin/Office Supp/Eqt Non-C	\$4,092	\$3,500	\$2,388	\$3,500	\$1,000	\$3,500	\$3,500
60501	Operating Supp/Eqt Non-Cap	\$5,693	\$7,500	\$6,442	\$7,500	\$1,217	\$5,600	\$5,600
60505	Construction Supplies	\$37,427	\$43,500	\$40,543	\$43,500	\$9,178	\$42,000	\$42,000
60506	Equipment/Small Tools-Non-c	\$10,090	\$18,825	\$18,370	\$18,825	\$451	\$18,500	\$18,500
<b>Totals</b>		<b>\$161,067</b>	<b>\$177,600</b>	<b>\$165,994</b>	<b>\$177,975</b>	<b>\$37,764</b>	<b>\$172,250</b>	<b>\$172,250</b>

## DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET

Fiscal Year 2020 BUDGET

DEPARTMENT: 35104 P.W. Wastewater Maintenance

CLASSIFICATION	EMP #	FTE	YEAREND ANNUALIZED		CITY MANAGER RECOMMEND.	COUNCIL APPROP.	LAST NAME
			TOTAL	REQUESTED			
WASTEWATER SUPERVISOR	37750	1.00	72,245.58	72,523.45	72,523.45		KINNEY
OPERATOR WITHOUT GRADE 5	700	1.00	52,810.16	53,013.28	53,013.28		ALLEN
OPERATOR WITHOUT GRADE 5	10592	1.00	51,031.97	51,228.24	51,228.24		DEMERS
PUMP TECH/OPERATOR WITHOUT GRADE 5	10268	1.00	51,631.84	51,830.42	51,830.42		DEMERS
PUMP TECH/OPERATOR WITHOUT GRADE 5	26105	1.00	52,810.16	53,013.28	53,013.28		FRECHETTE
OPERATOR WITHOUT GRADE 5	10112	1.00	52,938.70	53,142.31	53,142.31		LABRECQUE
ADJUSTMENTS	33	-	-	-	-		VARIOUS
<b>TOTAL BUDGETED POSITIONS</b>		<b>6.00</b>	<b>333,468.42</b>	<b>334,750.99</b>	<b>334,750.99</b>		



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35104

Account Number: 60102

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$68,962.30	\$70,320.00	\$70,226.25	\$69,618.00	\$72,523.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$72,523.45	\$72,523.45		\$2,905.45

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wastewater Supervisor salary Note: increase added cotract year  
See Payroll Worksheet for details



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: F-T Employee Wage Exp

Department Number:           35104

Account Number:           60105

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$238,555.60	\$234,620.00	\$210,963.95	\$233,982.00	\$230,623.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$262,227.54	\$262,227.54		\$28,245.54

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions. Note: increase added contract year

Sewer system operator

Sewer System Asst. Technician

2 Pump Station Technicians

See Oayroll worksheet for details



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Overtime Wage Expense

Department Number: 35104

Account Number: 60111

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$19,325.61	\$9,597.00	\$14,005.68	\$12,500.00	\$12,500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,895.00	\$13,895.00		\$1,395.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Projected overtime needs based upon historical data

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 10,845.00	\$ 18,066.00	\$ (7,221.00)
FY2018	\$ 9,597.00	\$ 14,005.68	\$ (4,408.68)
FY2019	\$ 12,500.00		
Average		\$ 16,035.84	
Median		\$ 16,035.84	
Maximum		\$ 18,066.00	



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Insurance Buyout Pay

Department Number: 35104

Account Number: 60129

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$2,000.00	\$2,000.00	\$2,500.00	\$4,000.00	\$3,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000.00	\$4,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Contractual obligation for 1 employee choosing buyout option

	<i>Rate</i>		<i>Subtotal</i>
Union employee	2	\$ 2,000.00	\$ 4,000.00
			\$ 4,000.00





## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35104

Account Number: 60201

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$23,123.72	\$24,775.00	\$22,015.12	\$26,470.00	\$24,188.14

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,999.66	\$28,999.66		\$2,529.66

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

---



## Fiscal Year 2020 Budget Request

March 4, 2019

Department: P.W. Wastewater Maintenance

Account Title: MPERS-Employer Share Exp

Department Number: 35104

Account Number: 60202

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$18,481.90	\$18,510.00	\$17,371.82	\$21,490.00	\$26,707.64

FY-2019 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$29,980.88	\$29,980.88	\$29,980.88	\$8,490.88

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.





## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: 457 Plan-Employer Share Exp

Department Number: 35104

Account Number: 60203

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$4,369.34	\$7,325.00	\$3,491.09	\$6,738.00	\$3,700.00

FY-2019 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,774.85	\$3,774.85	\$3,774.85	(\$2,963.15)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

---



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: NNEBT Ins Employer Share Exp

Department Number: 35104

Account Number: 60211

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$82,858.29	\$93,256.00	\$74,418.93	\$101,275.00	\$98,700.00

FY-2019 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$118,684.00	\$118,684.00	\$118,684.00	\$17,409.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: S-T Disability ER Share Exp

Department Number: 35104

Account Number: 60212

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$73.00	\$30.00	\$13.20	\$43.00	\$43.00

FY-2019 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$79.20	\$79.20	\$79.20	\$36.20

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: L-T Disability ER Share Exp

Department Number: 35104

Account Number: 60213

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$259.96	\$250.00	\$245.92	\$264.00	\$264.00

FY-2019 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$433.33	\$433.33	\$433.33	\$169.33

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: RHSA Plan ER Share

Department Number: 35104

Account Number: 60217

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$2,325.60	\$2,340.00	\$2,121.00	\$2,340.00	\$2,340.00

FY-2019 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,340.00	\$2,340.00	\$2,340.00	\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

---



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Clothing/Uniforms Expense

Department Number: 35104

Account Number: 60230

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$2,055.09	\$2,100.00	\$2,059.13	\$2,100.00	\$2,100.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,300.00	\$3,300.00		\$1,200.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing for the following positions :

Moved safety boots from 60501

			<i>Rate</i>		<i>Subtotal</i>
Wastewater Supervisor	1	\$	350.00	\$	550.00
Sewer System Operator w/out Grade #5	1	\$	350.00	\$	550.00
Sewer System Technician w/out Grade #5	1	\$	350.00	\$	550.00
Sewer System Asst. Technician w/out Grade #5	1	\$	350.00	\$	550.00
2 Pump Station Technicians w/out Grade #5	2	\$	350.00	\$	550.00
				\$	3,300.00





## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Conferences/Training Expense

Department Number: 35104

Account Number: 60251

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$895.00	\$1,000.00	\$480.00	\$1,000.00	\$500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500.00	\$500.00		(\$500.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Training required to maintain State licenses and certifications

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>
FY2017	\$ 1,000.00	\$ 1,000.00
FY2018	\$ 1,000.00	\$ 480.00
FY2019	\$ 1,000.00	
Average	\$	740.00
Median	\$	740.00
Maximum	\$	1,000.00



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Travel/Mileage Expense

Department Number: 35104

Account Number: 60252

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$25.00	\$0.00	\$25.00	\$25.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25.00	\$25.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Projected Travel expenses for training sessions

				<i>Actual</i>
FY2017	\$	50.00	\$	50.00
FY2018	\$	25.00	\$	-
FY2019	\$	25.00		
	Average		\$	25.00
	Median		\$	25.00
	Maximum		\$	50.00



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Food/Lodging Expense

Department Number: 35104

Account Number: 60253

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$17.64	\$50.00	\$0.00	\$50.00	\$50.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50.00	\$50.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected expenses for off site training sessions

						<i>Actual</i>
FY2017	\$	50.00	\$			50.00
FY2018	\$	50.00	\$			-
FY2019	\$	50.00				
		Average	\$			25.00
		Median	\$			25.00
		Maximum	\$			50.00



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Temporary Contract Help Exp

Department Number: 35104

Account Number: 60312

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$26,803.19	\$29,270.00	\$23,476.16	\$29,270.00	\$29,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$29,855.00	\$29,855.00		\$585.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Biddeford's share (40%) of Tri-Community utility camera position

<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
FY2017	\$	30,024.00	\$	26,803.19	\$	3,220.81
FY2018	\$	29,270.00	\$	23,476.16	\$	5,793.84
FY2019	\$	29,270.00				



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Construction Services Expense

Department Number: 35104

Account Number: 60313

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$13,967.06	\$15,000.00	\$14,236.45	\$14,000.00	\$14,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000.00	\$14,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Spoils crushing :	\$6,000
Specialty contract work :	\$7,000

<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>		<i>Differential</i>
FY2017	\$	15,000.00	\$	13,967.06	\$	1,032.94
FY2018	\$	15,000.00	\$	14,236.45	\$	763.55
FY2019	\$	14,000.00				



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Equipment Rent/Lease Exp

Department Number: 35104

Account Number: 60330

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$1,582.75	\$500.00	\$162.68	\$600.00	\$600.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600.00	\$600.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Rentals

				<i>Actual</i>			<i>Differential</i>
FY2017	\$	500.00	\$	1,582.75	\$		(1,082.75)
FY2018	\$	500.00	\$	162.68	\$		337.32
FY2019	\$	600.00					



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Grit Disposal Expense

Department Number: 35104

Account Number: 60342

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$1,428.41	\$9,000.00	\$2,839.47	\$9,000.00	\$12,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000.00	\$12,000.00		\$3,000.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Catch basin grit disposal (Waste Management & Commercial Paving) and acceptance testing

			<i>Rate</i>		<i>Subtotal</i>
Grit disposal	90	\$	100.00	\$	9,000.00
<i>Fiscal Year Review</i>			<i>Budget</i>		<i>Actual</i>
FY2017	\$	12,000.00	\$	1,428.41	\$
FY2018	\$	9,000.00	\$	2,839.47	\$
FY2019	\$	9,000.00			\$
					9,000.00



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Rodent Control Expense

Department Number: 35104

Account Number: 60345

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$75.00	\$0.00	\$75.00	\$75.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$75.00	\$75.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

For rodent control in sewer system

<i>Fiscal Year Review</i>		<i>Budget</i>		<i>Actual</i>
FY2017	\$	75.00	\$	-
FY2018	\$	75.00	\$	-
FY2019	\$	75.00		





## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Electricity Expense

Department Number: 35104

Account Number: 60400

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$65,943.23	\$68,000.00	\$58,569.65	\$68,000.00	\$65,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65,000.00	\$65,000.00		(\$3,000.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected Electrical costs for 24 pump stations.  
No change in price current contract through 2020.

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2014	\$ 80,000.00	\$ 74,517.00	\$ 5,483.00
FY2015	\$ 75,000.00	\$ 55,723.00	\$ 19,277.00
FY2016	\$ 76,120.00	\$ 65,074.00	\$ 11,046.00
FY2017	\$ 72,000.00	\$ 65,943.23	\$ 6,056.77
FY2018	\$ 68,000.00	\$ 58,569.65	\$ 9,430.35
FY2019	\$ 68,000.00	\$	\$ 68,000.00



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Phone/Celular/Paging Exp

Department Number: 35104

Account Number: 60402

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$5,306.69	\$5,200.00	\$5,269.23	\$5,200.00	\$5,200.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,171.00	\$6,171.00		\$971.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Type	Units	Months	\$/Month	Total
Cell Phone	6	12	\$31.05	\$2,235.60
Tablet	3	12	\$40.00	\$1,440.00
Cell Modem	1	12	\$40.00	\$480.00
GPS	4	12	\$18.95	\$909.60
Water St Phone	1	12	\$28.00	\$336.00
RBC Phone	1	12	\$29.17	\$350.04
Horrigans Phone	1	12	\$35.00	\$420.00
			<b>Total</b>	<b>\$6,171.24</b>



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Diesel Fuel Expense

Department Number: 35104

Account Number: 60410

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$8,597.02	\$9,108.00	\$8,911.44	\$10,340.00	\$10,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,724.00	\$9,724.00		(\$616.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Unit (Gal)</i>	<i>Rate</i>	<i>Subtotal</i>
Projected diesel usage	4,400	\$ 2.21	\$ 9,724.00

FY 18	4365 Gallons
FY 19 (6months)	2143 Gallons



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Gasoline Expense

Department Number: 35104

Account Number: 60411

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$7,156.91	\$6,790.00	\$7,239.44	\$7,790.00	\$7,790.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,344.00	\$7,344.00		(\$446.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Unit (Gal)</i>	<i>Rate</i>	<i>Subtotal</i>
Projected gasoline usage	3,600	\$ 2.04	\$ 7,344.00

FY 18 usage: 3540 Gallons  
 FY 19 usage: (6 months) 1730 Gallons



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Building Repair/Maint Exp

Department Number: 35104

Account Number: 60450

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$57,603.40	\$50,000.00	\$47,453.56	\$50,000.00	\$50,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,000.00	\$50,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Gates, Check valves	\$7,000.00
Transducers, Floats	\$5,000.00
Sensors	\$5,000.00
Pumps and Parts	\$10,000.00
Controls	\$10,000.00
Hardware, paint	\$3,000.00
Misc repairs	\$10,000.00
<b>Total</b>	<b>\$50,000.00</b>



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Operating Equip Repair Exp

Department Number: 35104

Account Number: 60452

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$12,830.76	\$13,625.00	\$8,823.58	\$14,000.00	\$14,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000.00	\$14,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



661	Generator	\$675.00
665	Portable pump	\$950.00
670	Trailer	\$6,050.00
685	Generator	\$1,075.00
686	Generator	\$900.00
	Camera Cam Truck	\$4,350.00
<b>Total</b>		<b>\$14,000.00</b>



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35104

Account Number: 60453

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$21,019.42	\$20,000.00	\$23,542.19	\$20,000.00	\$18,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,000.00	\$18,000.00		(\$2,000.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Equipment Unit #	Cost
606	\$ 2,850.00
610	\$ 2,900.00
616	\$ 2,000.00
660	\$ 10,250.00
	\$ 18,000.00

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 19,000.00	\$ 21,019.42	\$ (2,019.42)
FY2018	\$ 20,000.00	\$ 23,542.19	\$ (3,542.19)
FY2019	\$ 20,000.00		
Average	\$	22,280.81	
Median	\$	22,280.81	
Max	\$	23,542.19	



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Road Maint/Improve Non-Cap

Department Number: 35104

Account Number: 60457

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$12,310.81	\$20,000.00	\$15,074.47	\$20,000.00	\$20,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000.00	\$20,000.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Projected need based upon historical data for spot repairs

				<i>Actual</i>	<i>Differential</i>
FY2017	\$	20,000.00	\$	12,310.81	\$ 7,689.19
FY2018	\$	20,000.00	\$	15,074.47	\$ 4,925.53
FY2019	\$	20,000.00			
	Average		\$	13,692.64	
	Median		\$	13,692.64	
	Max		\$	15,074.47	





## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Repair/Maint-CommunsEquip

Department Number: 35104

Account Number: 60461

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$0.00	\$650.00	\$3,355.97	\$650.00	\$650.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$650.00	\$650.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budgeted replacement cost for 1 radio

				<i>Actual</i>		<i>Differential</i>
FY2017	\$	650.00	\$	650.00	\$	-
FY2018	\$	650.00	\$	3,355.97	\$	(2,705.97)
FY2019	\$	650.00			\$	650.00



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35104

Account Number: 60500

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$4,092.18	\$3,500.00	\$2,388.49	\$3,500.00	\$3,500.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500.00	\$3,500.00		\$0.00

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Office Supplies	\$500.00
Computer Hardware/Software	\$3,000.00
SCADA	\$0.00
<b>Total</b>	<b>\$3,500.00</b>

Tablet for Unit #4

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 3,500.00	\$ 4,092.18	\$ (592.18)
FY2018	\$ 3,500.00	\$ 2,388.49	\$ 1,111.51
FY2019	\$ 3,500.00		



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35104

Account Number: 60501

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$5,693.47	\$7,500.00	\$6,441.76	\$7,500.00	\$6,750.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,600.00	\$5,600.00		(\$1,900.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Safety Boots	\$	-	Moved to 60230
Safety Equipment	\$	5,100.00	
Industrial Chemicals	\$	500.00	
<b>Total:</b>	<b>\$</b>	<b>5,600.00</b>	

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 7,700.00	\$ 5,693.47	\$ 2,006.53
FY2018	\$ 7,500.00	\$ 6,441.76	\$ 1,058.24
FY2019	\$ 7,500.00		
Average	\$	6,067.62	
Median	\$	6,067.62	
Max	\$	6,441.76	



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Construction Supplies

Department Number: 35104

Account Number: 60505

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$37,427.38	\$43,500.00	\$40,543.29	\$43,500.00	\$42,000.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$42,000.00	\$42,000.00		(\$1,500.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency needs based on upcoming maintenance projects and unplanned projects

Pipe :	\$	10,000.00
Rims & Covers :	\$	12,000.00
Manholes :	\$	15,000.00
Misc. :	\$	5,000.00
	\$	42,000.00

<i>Fiscal Year Review</i>	<i>Budget</i>	<i>Actual</i>	<i>Differential</i>
FY2017	\$ 43,500.00	\$ 37,427.38	\$ 6,072.62
FY2018	\$ 43,500.00	\$ 40,543.29	\$ 2,956.71
FY2019	\$ 43,500.00		
	Average	\$ 38,985.34	
	Median	\$ 38,985.34	
	Max	\$ 40,543.29	



## Fiscal Year 2020 Budget Request

March 4, 2019

**Department:** P.W. Wastewater Maintenance

Account Title: Equipment/Small Tools-Non-cap

Department Number: 35104

Account Number: 60506

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
\$10,089.80	\$18,825.00	\$18,370.32	\$18,825.00	\$18,825.00

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,500.00	\$18,500.00		(\$325.00)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Tri-Community Captial Account :	\$	12,000.00
Hand tools :	\$	5,500.00
Misc. :	\$	1,000.00
<b>Total:</b>	<b>\$</b>	<b>18,500.00</b>



## Fiscal Year 2020 Budget Request

March 4, 2019

Department: #N/A

Account Title: #N/A

Department Number: 35104

Account Number: 60603

FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget	FY 2019 Est. Expended
#N/A	#N/A	#N/A	#N/A	

FY 2020 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		#N/A

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Replace Unit #4, Down payment