



City of Biddeford, Maine

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Alan M. Casavant

Mayor

March 16, 2020

To the Biddeford community:

Tonight, the City Council has adopted an emergency declaration order in response to the COVID-19 pandemic. We have had to make some difficult decisions in order to keep our community members safe and healthy.

First, all City of Biddeford public meetings beginning tomorrow, Tuesday March 17, are cancelled until otherwise announced.

Second, all City buildings and facilities will be closed to public access. This includes: City Hall, the Public Works building and Recycling Center, the Public Access Building, the Wastewater Treatment Plant, and the Community Center and related programs. The lobbies of the Fire Department and Police Department will remain open, but access to all other parts of these buildings will be closed.

Please remember that just because our buildings are not open to the general public doesn't mean we are not ready to serve you.

- **If you have a service that can be completed online, and you have access to the internet:** Please consider completing it online. Tax payments, sewer payments and car registrations can all be completed online. You can find a link to all online services at www.biddefordmaine.org/publichealth.
- **If you need to drop off payments:** We have set up a drop box for payment drop-offs. The drop box is located at a separate entrance to the building on the corner of Adams and Main. There will be signs on our doors directing you to the drop box.
- **If you have business to complete that requires in-person assistance at City Hall:** Please call our service hotline so that our staff can determine how to assist you. The phone number is 207-284-9020, and the line will be monitored during business hours. If it goes to voicemail, a member of our staff will respond to your message as soon as possible.
 - If you need non-emergency services from the Police Department or Fire Department, please call 207-282-5127. (If there is an emergency, call 911)
 - If you need service from Public Works, please call 207-282-1579.

Finally, the Recreation Department will be cancelling all upcoming programming until future notice. Full refunds or account credits will be given on any recreation program or trip you have registered for while we are suspending service.

Now that we have an understanding of the severity of COVID-19, it is clear that social distancing is critical in order to stop its spread. We feel that closing our buildings and cancelling future meetings and events is the best choice for the health and safety of the community at this time. As new information becomes available, we will continue to provide updates on our website at biddefordmaine.org/publichealth, on our Facebook page, City Government Biddeford Maine, and on our Twitter account, @BiddMECity.

Sincerely,

A handwritten signature in blue ink that reads "Alan Casavant". The signature is written in a cursive style and is followed by a long, thin horizontal line that extends to the right.

Alan Casavant