



Maine Equal Justice
People Policy Solutions

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Policy Advocate
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July 12, 2021

Katie Duross (By Email)
General Assistance Caseworker, City of Biddeford
205 Main Street
Suite 101
Biddeford, ME 05005

Re: Freedom of Access Act Request for Information

Dear Katie:

Pursuant to the Freedom of Access Act ("FOAA"), Title 1 M.R.S. § 400 et. seq., I am requesting copies of public documents and/or data held by the City of Biddeford. We request the below-listed documents and data:

1. An accounting of all funds spent in support of the General Assistance Program, including, but not limited to, a breakdown of the source of those funds, whether they be from municipal, state or federal sources; and
2. An accounting of all funds spent to pay for staff who administer or supervise staff who directly administer the General Assistance Program. This request includes, but is not limited to, a breakdown of the source of those funds, whether they be from municipal, state or federal sources.
3. An accounting of all funds spent to support any staff employed by your municipality. This request includes, but is not limited to, a breakdown of the source of those funds, whether they be from municipal, state or federal sources.

Please be advised that this FOAA request is intended to be as broad and inclusive as permitted by law and is intended to apply to all officers, officials, employees, departments, divisions, and any other private agency, person, partnership, corporation or entity acting on behalf of, or with the knowledge of, the Maine Department of Health and Human Services.

Please also be advised that, pursuant to Title 1 M.R.S.A. § 402(3), the term "public record" as used in this request shall be interpreted to include any and all nonexempt data contained in an electronic storage device or medium.

Pursuant to Title 1 M.R.S.A. § 408-A(11), I am requesting a waiver of any fees associated with this request since the request benefits the general welfare. In addition, Maine Equal Justice is a nonprofit agency that represents low-income Mainers for free. To the extent that the requested documents are

available in a computer storage system, I am requesting that they be provided in an electronic storage medium, pursuant to Title 1 M.R.S.A. § 408-A(7).

If the Maine Department of Health and Human Services claims that any requested document is exempt from inspection, please state the name and description of the document, and an explanation for the basis for the exemption, including the statutory citation to an exemption created or afforded by statute.

Please note that, pursuant to Title 1 M.R.S.A. § 408-A(3), receipt of this request must be acknowledged within a reasonable period of time and must include an estimated time in which this request will be processed. Also, please note that, pursuant to Title 1 M.R.S.A. § 408-A(4), a denial of the right to inspect or copy the records identified above must be provided within five business days of your receipt of this request.

If you have any questions, please do not hesitate to contact me by phone at 626-7058 ext. 216 or email at adanforth@mejp.org

Thank you for your assistance in this matter.

Sincerely,

Ann Danforth
Policy Advocate
Maine Equal Justice